

**TOWN OF SILT
BOARD OF TRUSTEES REGULAR AGENDA
MONDAY, MARCH 25, 2024 – 7:00 P.M.
MUNICIPAL COUNCIL CHAMBERS**

ESTIMATED TIME	AGENDA ITEM	PUBLIC HEARING or ACTION ITEM	STAFF PRESENTER
	Agenda		Tab A
7:00	Call to order		Mayor Richel
	Roll call		
	Pledge of Allegiance and Moment of Silence		
7:05	Public Comments - Persons desiring to make public comment on items not on the agenda shall activate the “raise hand” function in the meeting program. For persons who will participate in the meeting by telephone, they should send an email by 5:00 p.m. on the day of the meeting to sheila@townofsilt.org indicating their desire to make public comment. For those attending in person, a “Sign in Sheet” is available in the Council Chambers. Each speaker will limit comments to no more than three (3) minutes, with a total time of 30 minutes allotted to public comments, pursuant to Section 2.28.020 of the Silt Municipal Code		
7:20 5 min	Consent agenda – <ol style="list-style-type: none"> 1. Minutes of the March 11, 2024 Board of Trustees meeting 2. Renewal of Retail Liquor License – Silt Liquor, Inc. 3. Resolution No. 16, Series 2024, A RESOLUTION AUTHORIZING THE MAYOR OF THE TOWN OF SILT TO SIGN AN AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE TOWN OF SILT AND ROCKSOL CONSULTING GROUP, INC. EXTENDING THE SCOPE AND ALLOWABLE COMPENSATION TO INCLUDE WORK AND PAYMENT FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE TOWN 4. Approval of the 2024 Intergovernmental Agreement for Mosquito Control with Garfield County 	Action Item	Tab B Mayor Richel
	Conflicts of Interest		
7:25	Agenda Changes		
7:25 20 min	Resolution No. 12, Series 2024 , A RESOLUTION FINDING SUBSTANTIAL COMPLIANCE WITH AN ANNEXATION PETITION FOR A PROPERTY OWNED BY MATTHEW AND SUSAN JURMU WEST OF COUNTY ROAD 231 INTO THE MUNICIPAL BOUNDARIES OF THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO	Public Hearing	Tab C Planner Chain
7:45 5 min	First reading of Ordinance No. 5, Series 2024 , AN ORDINANCE OF THE TOWN OF SILT, COLORADO, ACTING BY AND THROUGH ITS WATER AND WASTEWATER ACTIVITY ENTERPRISE DESIGNATING REPRESENTATIVES AUTHORIZED TO COORDINATE	Public Hearing	Tab D Interim Administrator Mann

	WITH THE COLORADO DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT AND THE COLORADO WATER RESOURCES AND POWER DEVELOPMENT AUTHORITY REGARDING FINANCIAL MATTERS		
7:50 10 min	Proposed Town of Silt Work Week Schedule	Info Item	Tab E Interim Administrator Mann
8:00 5 min	February 2024 Financial Report	Info Item	Tab F Treasurer Tucker
8:05 15 min	Sanctuary Community Policy Discussion	Info Item	Tab G Interim Administrator Mann
8:20 5 min	Administrator and Staff Comments	Info Item	Tab H Interim Administrator Mann
8:25 10 min	Updates from Board / Board Comments		
8:35	Adjournment		
<p>The next regularly scheduled meeting of the Silt Board of Trustees is Monday, April 8, 2024. Items on the agenda are approximate and intended as a guide for the Board of Trustees. "Estimated Time" is subject to change, as is the order of the agenda. For deadlines and information required to schedule an item on the agenda, please contact the Silt Town Clerk at 876-2353.</p>			

Tentative upcoming meetings / work sessions topics:

- April 22 – Traffic / Traffic Calming Discussion and Engineering Standards Public Works Manual
- June 10 – Highwater Farms Tour & Silt River Preserve (work session)

**TOWN OF SILT
REGULAR BOARD OF TRUSTEES MEETING
MARCH 11, 2024 – 7:00 P.M.**

The Silt Board of Trustees held their regular meeting on Monday, March 11, 2024. Mayor Richel called the meeting to order at 7:00 p.m.

Roll call	Present	Mayor Keith Richel Mayor Pro-tem Hanrahan Trustee Justin Brinrnall Trustee Chris Classen Trustee Samuel Flores Trustee Andreia Poston Trustee Jerry Seifert
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Present were Town Administrator Jeff Layman, Interim Town Administrator Jim Mann, Town Clerk Sheila McIntyre, Town Treasurer Amie Tucker, Public Works Director Trey Fonner, Chief of Police Mike Kite and members of the public.

Pledge of Allegiance and Moment of Silence

Public Comments – There were no public comments.

Consent Agenda –

1. Minutes of the February 26, 2024 Board of Trustees meeting

Trustee Seifert made a motion to approve the consent agenda as presented. Trustee Classen seconded the motion, and the motion carried unanimously.

Conflicts of Interest – There were no conflicts of interest.

Agenda Changes – Administrator Layman went over a letter that was given to the Board tonight that was written in support for a congressionally directed spending request for the pedestrian bridge. Treasurer Tucker stated that she would like to add a discussion about overtime during the HR Sub-Committee topic.

Mayor Richel presented Administrator Layman with **Resolution No. 15, Series 2024, A RESOLUTION EXPRESSING THE APPRECIATION OF THE BOARD OF TRUSTEES AND STAFF FOR THE SERVICES OF JEFF LAYMAN AS THE TOWN ADMINISTRATOR OF THE TOWN OF SILT**

Trustee Poston made a motion to approve Resolution No. 15, Series 2024, A RESOLUTION EXPRESSING THE APPRECIATION OF THE BOARD OF TRUSTEES AND STAFF FOR THE SERVICES OF JEFF LAYMAN AS THE TOWN ADMINISTRATOR OF THE TOWN OF SILT.

Trustee Classen seconded the motion, and the motion carried unanimously. Administrator Layman thanked everyone.

Recognition of Sara Flores and Casey Carbone-Marron as Water and Wastewater ORC's

Director Fonner went over the history of plant operators since 2020 and introduced Sara Flores, the Operator in Responsible Charge of the water plant and Casey Carbone-Marron as the Operator in Responsible Charge of the wastewater plant. He added that Tony Zancanella would continue his position with the Town as it relates to the building of the new water plant.

Resolution No. 14, Series 2024, A RESOLUTION OF THE TOWN OF SILT REPEALING AND REPLACING RESOLUTION NO. 16, SERIES 2019, ADOPTING AN OFFICIAL STREET TREE LIST AND SUGGESTED SHRUB LIST FOR THE TOWN OF SILT

Administrator Layman stated that the Town has contracted with Adrian Brown to help the Town with the TRIP (Turf Replacement Incentive Program) as well as revise the current tree and shrub list. Mr. Brown was present tonight to explain that the minimal changes to the current list were based on plants with a lower water usage. He added that the Town is moving in the right direction and that the Town has already been planting trees on the list.

There was brief discussion about what trees would be allowed in front yards since the resolution doesn't specifically address them. The Board also talked about refraining from planting trees within sight triangle on corners and in easements and rights-of-ways.

The Board asked that this resolution go before the Planning & Zoning Commissioners for their input prior to Board approval and to better define what a street tree is.

Town Manager Recruitment and Selection Process – Bill Efting

Administrator Layman went over the recruitment brochure for the Administrator's position and asked the Board for their approval so that staff could start sending it out. The Board stated that they were good with the brochure and to start getting the information out. Mr. Layman then went over the schedule that would be followed as the Board moves through the process.

Water / Wastewater Rate and Other Topics

Interim Town Administrator Mann went over his report stating that there had been some discussions on whether wastewater rates could be decreased to help offset the increase in water rates. He stated that staff continues to investigate what our options are in terms of what we are going to need in order to comply with the new regulations associate with wastewater. Staff at this time recommends that the Board not take any action on wastewater rates until staff investigates this further.

Mr. Mann then went over an incentive program that would encourage residents to move to paperless billing. Those who choose to opt into the program would receive a \$2.00 per month credit. **There was a consensus to move forward with a \$2.00 credit to those who opt into paperless billing.**

HR Sub-Committee Recommendation on a Revised Work Week

Treasurer Tucker went over a recent conversation that took place with the HR Sub-Committee regarding staff moving to a 4/10 work week with Town Hall being closed on Fridays. The committee had also talked about trying out a Monday through Thursday schedule of 9 hours a day with a half day on Friday to start, and to see what responses might be received about the change. There was discussion about the other surrounding communities who already work Monday through Friday, the pros and cons of being closed on Friday's, any transition concerns and using it as a tool to retain and recruit employees.

It was stated that the announcement to citizens would reflect that Fridays in April would be half days and that starting in May, Town Hall would be closed on Fridays.

Trustee Flores made a motion to approve the revised work week to Monday through Thursday with a half day on Friday beginning April 1st and then going to Monday through Thursday and being closed on Fridays beginning May 1st, and that the transition also be reported on in May. Mayor Pro-tem Hanrahan seconded the motion, and the motion carried unanimously.

Treasurer Tucker then went over the overtime numbers that she was asked to put together to determine an estimated cost should the town decide to pursue paying out overtime from this point forward. Employees would be given the option of being paid for their overtime or banking the hours worked under comp time.

There was a consensus to move forward with paying out overtime to employees upon request.

Letter of Support Requesting Funds from the 2025 Congressional Budget to Assist with the Pedestrian Bridge Connectivity Project

Administrator Layman went over the letter provided to the Board tonight drafted by Debra Figueroa. Director Fonner stated that the letter requests funds from the 2025 Congressional Budget to help build the pedestrian bridge. He explained that the Town had already received \$2.053M from their 2024 budget and we may not get awarded money two years in a row, but staff would try.

Trustee Seifert made a motion to approve and send the Letter of Support for the Pedestrian Bridge Connectivity Project. Trustee Classen seconded the motion, and the motion carried unanimously.

Administrator and Staff Reports

Administrator Layman pointed out the staff report submitted from the Police Department. He stated that tonight would be his last opportunity to address the Board stating that Silt is a great little town with incredible potential. He commended the Board adding that they are great representatives of the town and that they don't just rubber stamp things without educating themselves before making decisions. He added that they have been mindful of good growth and encouraged them to keep up the good work!

Administrator Layman commented about the fact that sales tax has been down for five of the last thirteen months and wanted everyone to keep an eye on this potential indication of change. He suggested options that would continue to encourage citizens to shop local. He brought up a past consideration to incorporate a cigarette tax that could help support kids' recreation programs and encouraged the Board to consider moving forward with this option. Mr. Layman commented about the benefit of the newsletter and to continue to use it to its full potential.

Administrator Layman finished by thanking everyone again for the great experience, adding that he would help where he could and assist the interim and new manager in the future.

Director Fonner stated that as the town moves forward with the construction of the new water plant, that if anyone wants to do a site visit, to set it up through Interim Administrator Mann. He stated that it would be an active construction site and that everyone would need to adhere to all safety regulation. He also thanked the town for his last sixteen years, adding that he will miss the crew and would recommend working at the Town of Silt to anyone as it has been a great place to work. He also thanked the Board for their support.

Updates from Board / Board Comments

The Trustees commented about the accomplishments of the Board and Staff and how vital the sub-committee meetings have been that were instituted by Administrator Layman, adding how beneficial it has been having a group meet to assist with long range plans. They also commented about the Chamber luncheon today and how they seem to have a better group working for them now. The Board relayed that it has been an honor working with both Administrator Layman and Director Fonner and that they wish them the best and that they both would be missed. Trustee Flores stated that he has his house on the market and that he may be resigning once it sells and he moves out of town.

Adjournment

Trustee Seifert made a motion to adjourn. Trustee Brintnall seconded the motion, and the motion carried unanimously. Mayor Richel adjourned the meeting at 9:01 p.m.

Respectfully submitted,

Approved by the Board of Trustees

Sheila M. McIntyre
Town Clerk, CMC

Keith B. Richel
Mayor

**TOWN OF SILT
BOARD OF TRUSTEES REGULAR MEETING
March 25, 2024**

AGENDA ITEM SUMMARY

SUBJECT: Renewal of Retail Liquor Store (local) License for Tisana Inc., d/b/a Silt Liquor

PROCEDURE: (Public Hearing, Action item, Information Item) Consent agenda

RECOMMENDATION: Staff recommends approval

SUMMARY AND BACKGROUND OF SUBJECT MATTER: Annual renewal for a liquor license. The applicant is current on all Town licenses and fees. Silt PD reported no infractions. Inspection of property completed.

FUNDING SOURCE: Silt Liquor

ORDINANCE FIRST READING DATE: N/A

ORDINANCE SECOND READING DATE: N/A

RESOLUTION READING DATE: N/A

ORIGINATED BY: Silt Liquor

PRESENTED BY: Lori Malsbury

DOCUMENTS ATTACHED: Renewal application and supporting documentation

TOWN ATTORNEY REVIEW YES NO **INITIALS** _____

SUBMITTED BY:


Lori Malsbury, Deputy Town Clerk

REVIEWED BY:


Jim Mann, Interim Town Administrator

DR 8400 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division
 PO BOX 17087
 Denver CO 80217-0087
 (303) 205-2300

Submit to Local Licensing Authority

Fees Due	
Annual Renewal Application Fee	\$ 125
Renewal Fee	
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

Paid by check

Uploaded to MoveIt on Date

Paid online

Licensee Name

Doing Business As Name (DBA)

Liquor License Number

License Type

Sales Tax License Number

Expiration Date

Due Date

Business Address

Street Address

Phone Number

City

State ZIP Code

Mailing Address

Street Address

City

State ZIP Code

Email

Operating Manager

Date of Birth

TITUS DJAP

[Redacted]

Home Address

Street Address

976 Standing deer dr

Phone Number

[Redacted]

City

SILT

State

CO

ZIP Code

81650

1. Do you have legal possession of the premises at the street address?..... Yes No

Are the premises owned or rented? Owned

*If rented, expiration date of lease

Rented*

06/30/2028

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility?..... Yes No

If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit?..... Yes No
(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges)

If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing?..... Delivery Takeout Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business?..... Yes No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.?..... Yes No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)?..... Yes No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime?..... Yes No

If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked?..... Yes No

If yes, attach a detailed explanation.

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee?..... Yes No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Susana Tjhung

Title

Owner

Signature

[Handwritten Signature]

Date (MM/DD/YY)

03-19-2024

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Title

Attest

Signature

Date (MM/DD/YY)

Tax Check Authorization, Waiver, and Request to Release Information

I, SUSANA TJHUNG

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter

“Waiver”) on behalf of

(the “Applicant/Licensee”)

TISANA INC

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee’s liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. (“Liquor Code”), and the Colorado Liquor Rules, 1 CCR 203-2 (“Liquor Rules”), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant’s/Licensee’s duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

TISAWA INC

Social Security Number/Tax Identification Number

87-3422929

Home Phone Number

~~313-45-1111~~

Business/Work Phone Number

(970) 876-5511

Street Address

710 MAIN ST # 101.

City

SILVER

State

CO

ZIP Code

81652

Printed name of person signing on behalf of the Applicant/Licensee

Susana Tjhung

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)

[Handwritten Signature]

Date Signed

03-19-2024

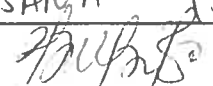
Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

DR 8496 (03/27/23)
COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division
 PO Box 17087
 Denver CO 80217-0087
 Fax (303) 205-2341
 Phone (303) 205-2300

Fees Due	
Initial Application Fee	\$11.00
Renewal Fee	\$11.00

Takeout and Delivery Permit Application & Renewal (On-Premises Applicants Only)

<input type="checkbox"/> Initial Application		<input checked="" type="checkbox"/> Renewal	
Corporate Business Name TISANA INC		Trade Name (DBA) SILT LIQUOR	Liquor License Number 03-16340
Physical Address of Premises 700 MAIN ST #101			Suite/Unit Number #101
City SILT	County Garfield	State CO	ZIP Code 81652
Mailing Address (if different than Physical Address)			Suite/Unit Number
City		State	ZIP Code
Business Phone Number (970) 876-5511		Business Email Address djaptitus@aol.com	
1. Are you applying/renewing: <input checked="" type="checkbox"/> Delivery <input type="checkbox"/> Takeout <input checked="" type="checkbox"/> Both Takeout and Delivery			
2. You certify that the delivery of alcohol beverages shall only be made to a person TWENTY-ONE (21) years of age or older at the address specified in the order.			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3. You certify that the delivery must be made by the licensee or the licensee's employee who is at least TWENTY-ONE (21) years of age and is using a vehicle owned or leased by the licensee to make the delivery.			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. You certify that the licensee's employee who delivers the alcohol beverages shall note and log at the time of delivery, the name and date of birth of the person the alcohol beverages are delivered to. Under no circumstances shall a person under TWENTY-ONE (21) years of age be permitted to receive a delivery of alcohol beverages.			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5. You understand that a licensee must derive no more than FIFTY (50) percent of its gross annual revenues from sales of alcohol beverages that the licensee delivers.			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6. Are you using a third party's ordering software to take orders?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If you answered "Yes" to question number six (6) above, upload all documents concerning the agreement between the ordering service and the licensee. Note - While a third party's ordering software may be used, physical delivery can only be accomplished by the licensee or the licensee's employee using a vehicle owned or leased by the licensee.			
7. Have you verified with your local licensing authority that no local permits are required for takeout and delivery?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8. Are you the applicant or an authorized agent of the business?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor or Beer Code which affect my license.			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Name of the applicant or an authorized agent of the business SUSANA TUNG		Title of the applicant or an authorized agent of the business OWNER	
Signature 		Date 03-07-2024	

Payment (Please submit Payment in one of the following ways):

Via mail with your application P.O. Box 17087 Denver, CO 80217-0087	Via email to: DOR_liqlicensing@state.co.us An email will be sent to you with directions on how to make a payment via our online payment portal.
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**TOWN OF SILT, COLORADO
RESOLUTION NO. 16, SERIES 2024**

A RESOLUTION AUTHORIZING THE MAYOR OF THE TOWN OF SILT TO SIGN AN AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE TOWN OF SILT AND ROCKSOL CONSULTING GROUP, INC. EXTENDING THE SCOPE AND ALLOWABLE COMPENSATION TO INCLUDE WORK AND PAYMENT FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE SILT I-70 BIKE AND PEDESTRIAN OVERPASS.

WHEREAS, Pursuant to the Agreement for Professional Services (the “**Agreement**”) made between the Town and the RockSol Consulting Group on March 22, 2021, the Town authorized ongoing preliminary engineering design services for the Silt I-70 Bike and Pedestrian Bridge project.

WHEREAS, The Town and the Contractor desire to have the Contractor undertake additional engineering design work for the Silt I-70 Bike and Pedestrian Overpass.

WHEREAS, The Agreement does not expire and can be amended to add additional scope of services.

WHEREAS, The Parties desire to amend the Agreement to expand the scope and allowable compensation for professional engineering services related to the design and construction of the Silt I-70 Bike and Pedestrian Overpass.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SILT, COLORADO:

1. The Town Council approves the First Amendment to Agreement for Professional Services attached as **Exhibit 1** and authorizes the Mayor or his designee to sign on behalf of the Town any and all documents required to reasonably ensure completion.

INTRODUCED, READ, APPROVED, ADOPTED AND RESOLVED this ____ day of _____, 2024.

TOWN OF SILT, COLORADO

Name:
Title: Mayor

ATTEST:

By: _____
Name:
Title:

Exhibit 1

First Amendment to Agreement for Professional Services

[to be inserted]

**FIRST AMENDMENT TO
AGREEMENT FOR PROFESSIONAL SERVICES**

This FIRST AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES (this “**First Amendment**”) is made and entered into as of _____, 2024 (“**First Amendment Effective Date**”) by and among the following (individually, a “**Party**” and, collectively, the “**Parties**”): the Town of Silt, Colorado, a home rule municipality (the “**Town**”), and RockSol Consulting Group, Inc., a New Mexico Corporation (the “**Contractor**”).

RECITALS

This First Amendment is made with respect to the following facts:

A. Pursuant to the Agreement for Professional Services (the “**Agreement**”) made between the Town and the Contractor on March 22, 2021, the Town authorized ongoing preliminary engineering design services for the Silt I-70 Bike and Pedestrian Bridge project.

B. The Town and the Contractor desire to have the Contractor undertake additional engineering design work for the Silt I-70 Bike and Pedestrian Overpass.

C. The Agreement does not expire but can be terminated by the parties for various reasons outlined in the Agreement.

D. The Parties desire to amend the Agreement to extend the scope and allowable compensation for professional engineering services related to the design and construction of the Silt I-70 Bike and Pedestrian Overpass.

AGREEMENT

NOW, THEREFORE, in consideration of the Recitals (which are incorporated in this First Amendment), the terms, conditions, and covenants set forth in this First Amendment, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Services.** Section 1 of the Agreement for Professional Services is amended to extend the scope of work to include professional services related to the design and construction of the Silt I-70 Bike and Pedestrian Overpass further described in and attached hereto as **Exhibit A-1**.

2. **Compensation.** Section 3 of the Agreement for Professional Served is amended to include compensation for the services outlined in the Silt I-70 Bike and Pedestrian Overpass Fee Detail and Fee Summary provided by the Contractor and attached, separately, hereto as **Exhibit B-1** for the construction of the Silt I-70.

3. **Effect of Amendment.** Except as expressly modified by this First Amendment, the Agreement is unmodified, is hereby ratified and affirmed, and will remain in full force and effect in accordance with its terms. If there is any inconsistency between the terms of this First Amendment and the terms of the Agreement, the provisions of this First Amendment will govern and control.

4. **Facsimile/Scanned Signatures/Counterparts.** Signatures may be evidenced electronically, by facsimile or a scan. A facsimile transmitted or scanned copy of this First Amendment (including a PDF) executed by a Party will be accepted as an original signature for all purposes. This First Amendment may be executed in several counterparts, each of which will be construed together as one original.

[Signature Pages Follow This Page]

IN WITNESS WHEREOF, the Parties have executed this First Amendment as of the First Amendment Effective Date.

TOWN OF SILT,
a Colorado home rule municipal corporation

By: _____
Name: _____
Title: Mayor

ROCKSOL CONSULTING GROUP, INC.
a New Mexico Corporation

By: _____
Name: Saeid Saeb
Title: President

EXHIBIT A

Town of Silt I-70 Bike and Pedestrian Overpass Engineering Design Services

SCOPE OF SERVICES DATE: February 9, 2024

PROJECT LOCATION: Town of Silt, Colorado

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SECTION 1 PROJECT SPECIFIC INFORMATION

1. PROJECT BACKGROUND

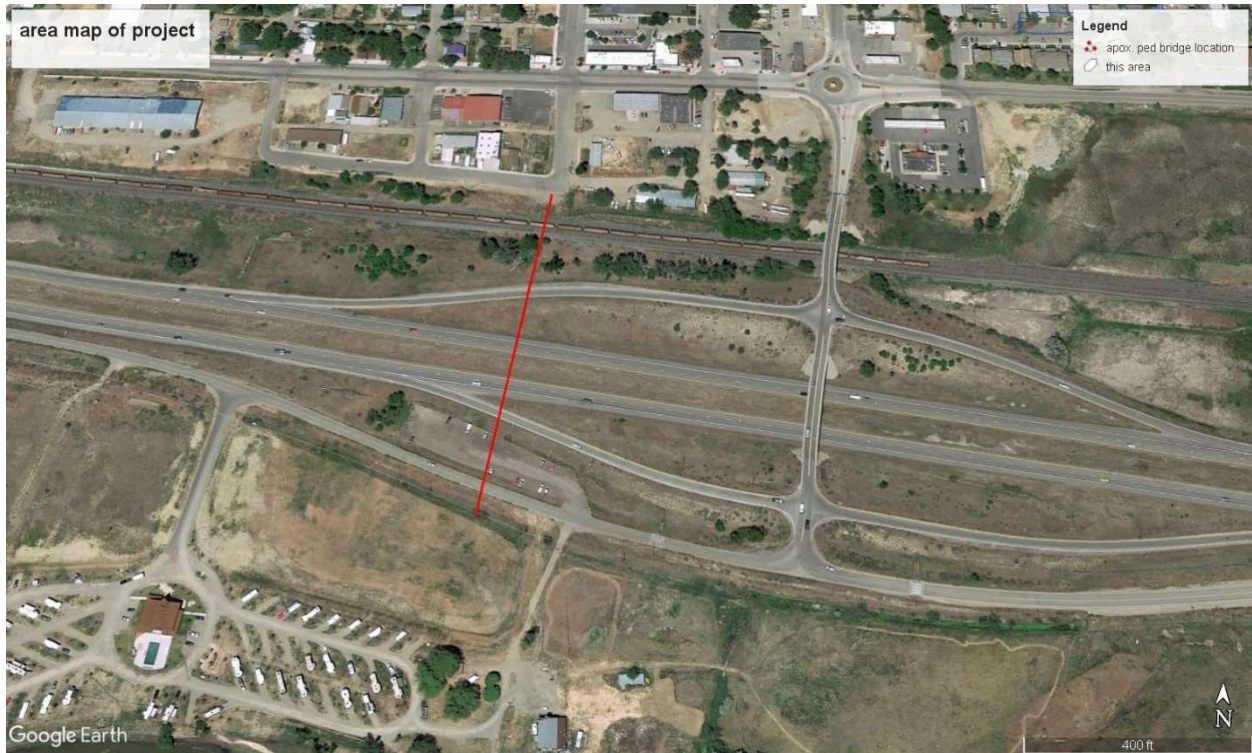
The Town of Silt, Colorado, has contracted RockSol Consulting Group to provide design and engineering services for a Town of Silt, Colorado Department of Transportation, and federally funded project. The project will include an elevated pedestrian and bicycle overpass that will span approximately 760 feet across Union Pacific Railroad, Interstate 70, and River Frontage Road. It will also include conceptual design to elements of the Silt interchange with Interstate 70 at mile marker 97 to ensure future potential interchange improvements are not precluded.

This scope of services includes preliminary engineering, final engineering, preparation of construction plans, specifications and bid documents. Grant application support may also be provided.

A conceptual design report for the project was completed in December 2022. A traffic study for the project was completed in April 2023. The Town of Silt was awarded a Transportation Alternatives Program (TAP) grant in June 2023 for the project preliminary and final engineering. The Town of Silt will seek other revenue sources to construct the project.

2. PROJECT AREA

This project is located in the Town of Silt, Colorado, and includes work at the I-70 Silt interchange. The bike/pedestrian overpass is expected to include design of improvements across the River Frontage Road on the south side and connections to Main Street (US 6) on the north side. The facility is intended to be a multi-modal facility that accommodates pedestrians and bikes. A vicinity map is shown below (red line is the approximate planned location of the pedestrian/bike overpass).



4. PROJECT COSTS

The construction cost of pedestrian/bike overpass is estimated at approximately \$13,000,000 to \$15,000,000 in December 2022. This amount does not include preliminary and final engineering, right of way plans, right of way acquisition costs, or construction engineering.

5. WORK DURATION

The time for the work described in this scope of services is approximately 18 months to complete preliminary and final engineering of the pedestrian/bike overpass. Additional time is needed for construction.

6. CONSULTANT RESPONSIBILITY AND DUTIES

The consultant is responsible for preliminary and final engineering, construction plan package for advertisement of the pedestrian/bike overpass. Advertisement bidding support and construction timeframes are subject to available funding.

The consultant shall perform the work in general accordance with Town of Silt Request for Qualifications (RFQ) for the project dated 9/1/2023 and the consultants RFQ response dated 9/25/2023.

7. WORK PRODUCT

The Consultant work products are:

- A. Reports
 - Design Criteria Technical Memorandum
 - Pedestrian/Bike Overpass Span Configuration and Type Technical Memorandum
- B. Preliminary Engineering (30%) Plans and Estimates (CDOT Field Inspection Review – FIR)
- C. Final Engineering (90%) Plans, Specifications, and Estimates (Final Office Review – FOR)
- D. Advertisement/Bid Plans, Specifications, Cost Estimate
- E. Construction Plan Package
- F. Project Coordination
- G. Schedules
- H. Meeting Summaries

Professional Engineer Stamped Record Sets and Design Support During Construction can be provided based on construction funding timeframes as additional work to this scope of work.

Requirements are further described in the sections that follow. All work required to complete this scope of services requires the use of English Units.

One hard copy and an electronic PDF of each work product shall be submitted to the Town of Silt.

8. WORK PRODUCT COMPLETION

All submittals must be submitted to and accepted by the Town of Silt.

SECTION 2
PROJECT MANAGEMENT AND COORDINATION

1. PROJECT MANAGEMENT

The Town of Silt project management will be performed by Trey Fonner.

Trey Fonner	Phone:	970.876.2353 ext. 106
Public Works Director	Email:	trey@townofsilt.org
Public Works Department		
Town of Silt		
PO Box 70		
Silt, CO 81652		

The Consultant project management will be performed by Matt Wessell.

Matt Wessell	Phone (office main):	303.962.9300
Senior Transportation Manager	Phone (direct):	303.962.9338
RockSol Consulting Group, Inc.	Phone (cell):	303.895.7431
12076 Grant Street	Email:	wessell@rocksol.com
Thornton, CO 80241		

2. PROJECT COORDINATION

Coordination will be required with the following:

- A. Cities (Town of Silt)
- B. Counties (Garfield County)
- C. Union Pacific Railroad
- D. Intermountain Transportation Planning Region
- E. U.S. Army Corps of Engineers (USACE)
- F. Federal Emergency Management Agency (FEMA)
- G. Colorado Department of Transportation (CDOT)
- H. Federal Highway Administration (FHWA)
- I. Roaring Fork Transportation Authority (RFTA)
- J. Utilities
- K. Colorado Department of Public Health and Environment (CDPHE)
- L. Local Developers
- M. Local Businesses
- N. Other agencies, as needed in coordination with Town of Silt, CDOT, and FHWA

The consultant should anticipate that a design that affects another agency must be accepted by that agency prior to its acceptance by the Town of Silt. Submittals to affected agencies will be coordinated with the Town of Silt.

SECTION 3 EXISTING FEATURES

Note: This Section lists known features in the area. It should not be considered as complete, and should include, as appropriate, information from Section 2 Project Management and Coordination. The Consultant should be alert to the existence of other possible conflicts.

1. STRUCTURES

9th Street over I-70 (F-06-U)

9th Street over Union Pacific Railroad (F-06-T)

2. UTILITIES

Contact Utility Notification Center of Colorado (U.N.C.C.) at 1-800-922-1987 or 811

3. IRRIGATION DITCHES

None known as of 2/9/2024

4. RAILROADS

Union Pacific Railroad

5. PERMANENT WATER QUALITY CONTROL MEASURES

None known as of 2/9/2024

6. FLOODPLAINS

Colorado River

SECTION 4 GENERAL INFORMATION

1. NOTICE TO PROCEED

Work shall not commence until the written Notice to Proceed (NTP) is issued by the Town of Silt.

2. PERSONNEL QUALIFICATIONS

The Consultant Project Manager must be approved by the Town of Silt, including changes to the project manager. Certain tasks must be done by Licensed Professional Engineers (PE) or Professional Land Surveyors (PLS) who are registered with the Colorado State Board of Registration for Professional Engineers and Land Surveyors. National Institute for Certification in Engineering Technology (NICET) certification or other certifications may be required for project inspectors and testers.

All tasks assigned to the Consultant must be conducted by a person on the Consultant team that is qualified and has specific expertise in that task. The qualified person is a professional with the necessary education, certifications (including registrations and licenses), skills, experience, qualities, or attributes to complete a particular task. Design of any special project features must be directed, completed, and overseen by a professional engineer with significant experience in design of those special project features.

2. COMPUTER/SOFTWARE INFORMATION

The consultant shall utilize the most recent software agreed to with Town of Silt.

- A. Earthwork: Civil 3D or OpenRoads
- B. Drafting/CADD: Civil 3D & AutoCAD or OpenRoads & Microstation, with similar formatting configurations and standards to CDOT
- C. Survey/photogrammetry: CDOT TMOSS, Civil 3D or OpenRoads
- D. Bridge check: CDOT Staff Bridge software shall be used in either design or design
- E. Estimating: Microsoft Excel
- F. Specifications: Microsoft Word
- G. Scheduling: Microsoft Project

3. COMPUTER DATA COMPATIBILITY

The data format for submitting design computer files shall be compatible with the latest version of the adopted CDOT software as of Notice to Proceed for the contract. The Consultant shall immediately notify the Town of Silt if the firm is unable to produce the desired format for any reason and cease work until the problem is resolved.

4. PROJECT DESIGN DATA AND STANDARDS

The list below provides a list of state and federal reference material that may be applicable to this project and shall be used as design standards and guidance. The consultant is responsible for obtaining and ensuring compliance with the most recent CDOT-adopted version of the listed references including standards and specifications, manuals, and software, or as directed by the Town of Silt. Conflicts in criteria shall be resolved by the Town of Silt.

1. AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS (AASHTO) PUBLICATIONS (using latest approved versions):

- A. A Policy on Design Standards-Interstate System
- B. A Policy on Geometric Design of Highways and Streets
- C. Guide for Design of Pavement Structures
- D. Standard Specifications for Highway Bridges
- E. Guide for the Development of Bicycle Facilities
- F. Guide for the Planning, Design, and Operation of Pedestrian Facilities
- G. Standard Specifications for Transportation Materials and Methods of Sampling and Testing – Part 1, Specifications and Part II, Tests
- H. Highway Design and Operational Practices Related to Highway Safety
- I. Roadside Design Guide
- J. Load Resistance Factor Design (LRFD) Specifications

2. COLORADO DEPARTMENT OF TRANSPORTATION PUBLICATIONS (using latest approved versions):

- A. Design Guide (all volumes)
- B. Bridge Design Manual
- C. Bridge Detailing Manual
- D. Bridge Rating Manual
- E. Project Development Manual
- F. Erosion Control and Stormwater Quality Guide
- G. Field Log of Structures
- H. Cost Data Book
- I. CDOT Traffic Analysis and Forecasting Guidelines
- J. Drainage Design Manual
- K. Landscape Architecture Manual

- L. NEPA Manual
- M. Environmental Stewardship Guide
- N. Various CDOT Environmental Resource Guidance (i.e., Air Quality, Hazardous Materials, Noise, Visual)
- O. Quality Manual
- P. Survey Manual
- Q. Field Materials Manual
- R. Standard Plans, M & S Standards
- S. Standard Specifications for Road and Bridge Construction and Supplemental Specifications
- T. Item Description and Abbreviations (with code number) compiled by Engineering Estimates and Market Analysis Unit (“Item Book”)
- U. Right-of-Way Manual
- V. The State Highway Access Code
- W. Utility Manual
- X. TMOSS Generic Format
- Y. Field TMOSS Topography Coding
- Z. Topography Modeling Survey System User Manual
- AA. Interactive Graphics System Symbol Table

3. **CDOT PROCEDURAL DIRECTIVES** (using latest approved versions):

- A. No. 27.1 Social Marketing – Use of Web 2.0 and Similar Applications
- B. No. 31.1 Web Site Development
- C. No. 501.1 Requirements for Storm Drainage Facilities and Municipal Separate Storm Sewer System Facilities
- D. No. 503.1 Landscaping with CO Native Plant Species and Managing the CO Pollinator Highway
- E. No. 514.1 Field Inspection Review (FIR)
- F. No. 516.1 Final Office Review (FOR)
- G. No. 1217a Survey Request
- H. No. 1304.1 Right-of-Way Plan Revisions
- I. No. 1305.1 Land Surveys

4. **FEDERAL PUBLICATIONS** (using latest approved versions):

- A. Manual on Uniform Traffic Control Devices
- B. Highway Capacity Manual
- C. Urban Transportation Operations Training – Design of Urban Streets, Student Workbook
- D. Reference Guide Outline – Specifications for Aerial Surveys and Mapping by Photogrammetric Methods for Highways
- E. Executive Order 12898
- F. Executive Order 11988 & 13690 FHWA Federal-Aid Policy Guide
- G. FHWA NHI Hydraulic Circular (HEC) and Hydraulic Design Series (HDS) Reports
- H. Technical Advisory T6640.8A
- I. U.S. Department of Transportation Order 5610.1E
- J. Geometric Geodetic Accuracy Standards and Specifications for Using GPS Relative Positioning Techniques
- K. ADAAG Americans With Disabilities Act Accessibility Guidelines
- L. 23 CFR 771, the FHWA Technical Advisory T6640.8A
- M. 44 CFR 59-72, standards of the National Flood Insurance Program (NFIP)
- N. U.S. Army Corps of Engineers Wetlands Delineation Manual of 1987 and appropriate regional supplements

5. **OTHER:**

- A. American Railway Engineering and Maintenance-Of-Way Association (AREMA) – Manual for Railway Engineering
- B. Union Pacific Railroad Guidelines for Railroad Grade Separation for Projects
- C. Any appropriate local agency reference as appropriate

SECTION 5

SCOPE OF SERVICES FOR PROJECT MANAGEMENT AND COORDINATION

Project Management and Coordination

- a. Town coordination and progress meetings – Facilitate communication with the Town of Silt staff to ensure project meets town standards. This includes bi-weekly project management coordination phone calls, monthly progress meetings, and up to 5 in-person trips for meetings directly with the Town of Silt.
- b. Project schedule – Develop a detailed schedule for the design process. This should include agreed upon coordination dates with CDOT and UPRR as well as submittal dates with the Town. Provide schedule updates in coordination with the Town of Silt
- c. CDOT coordination – Facilitate communication with CDOT to ensure project meets standards.
- d. UPRR coordination – Facilitate communication with UPRR to expedite permitting process for the railroad.
- e. Quality – Ensure quality assurance/quality control (QA/QC) is implemented as part of the project work products and commit to adhering to QA/QC process throughout the project.

Public Involvement

- a. Reach out to local agencies and residents to inform them of the upcoming project and receive input on their perspective.
- b. Prepare project specific Public Involvement Plan (Assumes one round of minor comments and one associated revision of the Public Involvement Plan)
- c. Website development, social media and news ads (two ads for each public meeting, published in the Post Independent). The consultant shall host the website. The Town will assist with distribution of public meeting notices through its electronic network.
- d. Prepare and conduct two public meetings. Anticipate one virtual meeting and one in-person meeting.
- e. Stakeholder meetings – Stakeholder meetings are assumed to be conducted by phone/email/video call or in conjunction with scheduled site trips. Two, in-person trips are included within this task. Ten meetings are included.

Funding and Grant Writing

- a. Funding Support – Support Town of Silt efforts for grant identification and pursuit process, including:
 - i. Researching grant opportunities at the state and federal level
 - ii. Assessing how competitive the client is for the grants identified
 - iii. Providing information to the Town to support Town applications such as graphics, text, and analysis
- b. Grant Application Development (Not included, by amendment only)
 - i. Work with the Town and other project stakeholders to develop grant application packages. Application development may involve collaboration with stakeholders and coordinating assignments amongst the project team. Grant application development includes grant writing, preparation of supporting materials, and website development. Final electronic copies of the application will be provided once application(s) are complete. The Town is responsible for application submittal. Primary grant application tasks include the following:
 - Writing narrative
 - Research and data collection
 - Letters of Support
 - Website setup and maintenance
 - Graphic design coordination
 - Correspondence with granting agency
 - Attending webinars
 - Subconsultant oversight

SECTION 6
SCOPE OF SERVICES FOR PRELIMINARY ENGINEERING
(Schematic Design – 30%)

1. Survey

- a. Surveys will be conducted in accordance with the CDOT Survey Manual, the latest addendum thereof, and applicable state statutes. Work shall be performed under the responsible charge of a Colorado licensed PLS. Work shall use previous and available survey to the extent practical.
- b. Pre-survey meeting. A pre-survey meeting shall be held to coordinate with the design team for survey needs. The consultant shall coordinate and attend the presurvey meeting prior to any right of way or survey work. CDOT Form 1217a is an outline of a complete survey request and can be used as a guide for completing survey.
- c. Survey Data Research. Research shall be done as per current CDOT manuals.
- d. Project Control Survey
 - i. Locate or Establish HARN Stations. Project control shall be tied to the nearest Colorado High Accuracy Reference Network Station (HARN). In the event there are no HARN stations within 3 miles of the project (Order B, 1:1,000,000 accuracy), or HARN Densification (Order B-2, 1:500,000 accuracy), additional HARN Densification stations shall be set. NGS Blue Book procedures shall be followed for all HARN Densification stations. This will include proper spacing using proper monumentation, equipment, observation procedures, coordination through the Colorado State Geodetic Advisor and submission to NGS for inclusion in the National Database.
 - ii. No monumentation is anticipated to be set.
 - iii. Local Project Control. Survey the required project control (centerline/baselines and elevation reference) as required. Prepare a control survey diagram showing graphical representation of all monuments used for control. Tabulate coordinates and physical descriptions of all found monuments and other physical evidence.
- e. Land Survey/Boundary Survey. Tie aliquot, property and other land monuments to the control survey. Prepare a Land Survey Control Diagram showing graphical representation of all found aliquot, property and land monuments and their relationship to the project control. Tabulate the coordinates and physical description of all found monuments and other physical evidence.
- f. Topographic Survey. Collect the data required to produce a planimetric map. Features located will include, but not be limited to signs, mailboxes, fences, driveways, curb cuts, curbs, sidewalks, and edges of pavements. Horizontal accuracy shall be as specified for a CDOT class C or D TMOSS survey.
- g. Terrain Survey. Collect elevation data. Develop terrain model with one-foot contours.
- h. Utility Survey. Locate utility poles, manholes, valves, pedestals, guy wires, and other visible utility features. Survey underground utilities as marked by the utility companies or private utility designers. Determine invert elevations of manholes

and vaults and survey the locations of utility test holes. Coordinate with utility staff for exposed utilities by test hole as needed.

- i. Supplemental Survey. Provide survey over the course of design development as required and specifically requested.

2. Traffic Engineering

- a. Review the project area for potential crash reduction using available traffic operations analysis and or the safety assessment report to determine which safety improvements will be incorporated into the project.
- b. Analyze the proposed project design with the traffic projection data.
- c. Recommend the appropriate geometry (i.e., number of lanes, auxiliary lanes, storage lengths, weaving distances, etc.) in accordance with the current version of Highway Capacity Manual.
- d. The proposed design shall be reviewed to ensure compatibility with existing signing procedures throughout the preliminary roadway design process, including parking lot/wayfinding.
- e. Use traffic data appropriate to the anticipated construction timing in developing detour alternatives.
- f. Develop the total ESAL for the design life and submit to the Town of Silt for the pavement design.
- g. Determine compatibility with future multi-modal uses.
- h. Determine pedestrian safety and connection considerations at US 6/Main Street and 7th Street intersection. Develop in coordination with other pedestrian crossings along US 6/Main Street.
- i. Submit a traffic memorandum to document considerations taken during preliminary design to the Town of Silt PM for review. This will not include the future interchange design.

3. Materials Engineering

- a. A preliminary soil investigation should be conducted.
- b. Determine boring locations (horizontal and vertical) and coordinate with the Town of Silt PM.
 - i. Pedestrian bridge soil borings will be conducted at each of the seven (7) pier locations and one at each loop ramp, for a total of nine (9) borings.
 - ii. Pavement soil borings will be conducted at five (5) locations support frontage road relocation, parking lot design, and US 6/7th Street intersection improvements.
 - iii. Retaining wall borings will be conducted at two (2) locations for potential retaining wall on the south side of the parking lot.
- c. Collect soil samples and test for:
 - i. Classification
 - ii. Moisture – Density Relationship
 - iii. Resistance Value
 - iv. Corrosiveness – Note locations of high corrosiveness with recommendations; see CDOT pipe material selection policy.
 - v. Bearing Capacity

- d. Prepare and submit a soils investigation report.
- e. Prepare and submit pipe material selection report.

4. Pavement

- a. New Pavement Structure – Frontage Road and Parking Lot
The feasible alternatives of new pavement structure shall be designed utilizing procedures accepted by CDOT and Town of Silt. New pavement designs for the frontage road and parking lot shall be compatible with adjacent rehabilitated existing pavement.
- b. Pavement Justification
 - i Basic factors:
 - (1) Desired life expectancy (obtain design life from CDOT).
 - (2) Required maintenance activities intervals.
 - (3) Basis for performance life.
 - ii Analyze life cycle cost of the selected alternatives
 - (1) Perform analysis with unit and maintenance costs from CDOT. Determine present worth and annual costs in accordance with the procedures in the CDOT Pavement Design Guide.
 - (2) Compare alternatives over the same life span.
 - (3) Recommend the pavement structure and provide the basis for the recommendations.
- c. Pavement Design Report
Include all the above tests, investigations, analyses, and calculations performed. Submit to the Town of Silt and CDOT for acceptance.

5. Hydrology/Hydraulic Engineering

- a. Data Collection and Hydrology
 - i Establish drainage basin data: delineate and determine size, waterway geometrics, vegetation cover, and land use.
 - ii Collect historical data: research flood history and previous designs in the project proximity; obtain data from other sources (e.g., MHFD, CWCB, CDOT Maintenance, and local residents).
 - iii Complete a project site visit to evaluate channel/overbank roughness coefficients, channel stability, vegetation, condition/adequacy of existing structures, Ordinary High Water, allowable high water, etc. Document the site visit with photos.
 - iv Select a design storm frequency based on the established criteria.
 - v Complete a hydrological analysis using existing studies or approved methods.
 - vi Perform a risk analysis.
- b. Hydraulics
 - i Complete preliminary design of minor drainage structures:
 - (1) Determine locations, sizes, and alignment based on preliminary hydraulic design. Identify locations by highway station or coordinates, as appropriate.
 - (2) Determine the allowable headwater.

- (3) Assess the degree of sediment and debris problems to be encountered.
 - (4) Assess abrasion and corrosion levels based on CDOT Pipe Material Selection Policy.
 - (5) Prepare preliminary structure cross-sections and determine elevations, flow lines, slopes and lengths of the structures.
 - (6) Present initial designs of any necessary deck drainage or other drainage off the structure.
 - ii Complete preliminary design for Permanent Water Quality Control Measures (PWQ CMs) and outlet structures with details as needed. Adequate detail should be included in the FIR construction plan set if FIR-level decisions are required with respect to right-of-way, easements, maintenance, etc. to move to final design.
- c. Prepare preliminary construction plans that include:
 - i Drainage Plan Sheets
 - ii Drainage Detail Sheets as needed
 - iii Hydraulic Information Sheets as needed
- d. Prepare a Preliminary Drainage Report in accordance with the CDOT Drainage Design Manual
 - i Introduction, Hydrology, Existing Structures and Design Discussion sections should be close to final at this level. Design Discussion should include CDOT and local criteria the project intends to meet.
 - ii Recommended design should be preliminary at this level and progress through final design.
 - iii All design assumptions and related design decisions shall be documented.
 - iv The Appendix shall contain:
 - (1) Drainage basin maps
 - (2) Hydrology/hydraulic worksheets
 - (3) Drainage construction plan sheets.
 - (4) CDOT pipe material selection documentation
 - (5) Water Quality report and PWQ worksheets
 - (6) Perform internal QA/QC prior to submission to the Town.

6. Floodplain Assessment

- a. Portions of the south loop ramp landing area, frontage road, and parking lot are located within the Colorado River Floodplain Zone A. However, the proposed pedestrian bridge does not cross a stream, river, or other waterway. Improvements within Zone A may require a floodplain development permit, unless the Town of Silt waives this requirement for itself.
- b. Identify location of regulatory floodplains and floodways published by FEMA and local agencies, and assess impacts of planned changes to those boundaries from CDOT activities or planned map revisions by others.
- c. Add information to environmental resource mapping of existing conditions
- d. Determine the adverse impacts of each alternative with respect to the base flood elevation (BFE), floodway boundary, and local drainage. This must include the impacts of construction and other “temporary” activities.

- e. Analyze impacts and develop possible actions to mitigate for the adverse impacts, then coordinate with roadway and structural designers.
- f. Analyze the impacts and mitigation. Included in the analysis will be a determination of significant impacts due to:
 - i Single community access routes.
 - ii Risk for social or economic losses due to flooding
 - iii Alteration of beneficial floodplain values.
 - iv Recommend preparation of a local floodplain development permit for all work in floodplains and floodways, as required by state and federal law.
 - v Show all ground survey point elevations in the same vertical datum identified on the current effective FIRM.
 - vi Add notes to indicate the waterway name, jurisdiction and community number, panel number, date of current effective information, a sentence describing which local code requires permits, a sentence for permitting and no rise compliance, and a note recognizing that flooding may occur outside the mapped Special Flood Hazard Area (SFHA).
 - vii Determine scour for design storm, the 500-year event, incipient overtopping condition, and maximum scour-inducing storm (if applicable).
- g. Prepare a Floodplain Information Sheet for the final approved plan set.
 - i Show and clearly label the current effective 100-yr floodplain and floodway boundaries, and the 500-year floodplain (as applicable).
 - ii Show the limits of disturbance for all permanent and temporary activities, and label as such.
 - iii Show all ground survey point elevations in the same vertical datum identified on the current effective FIRM.
 - iv Add notes to indicate the waterway name, jurisdiction and community number, panel number, date of current effective information, a sentence describing which local code requires permits, a sentence for permitting and no rise compliance, and a note recognizing that flooding may occur outside the SFHA.
 - v Add all conditions of approval from the local agency to the notes, especially for as-built survey and P.L.S. & P.E. re-certification requirements.
 - vi Add a note identifying any 625 Survey specials.
- h. Prepare a Preliminary Floodplain Technical Memorandum describing conclusions with supporting FEMA documentation. Acceptance from the Town of Silt and CDOT will be required.
- i. Supplemental scope of work for floodplain analysis includes:
 - i Surface Creation
 - (1) Collect and combine multiple terrain datasets using to create an accurate surface model.
 - (2) Verify datasets are compatible and accurately georeferenced.
 - (3) Merge datasets to remove any inconsistencies or overlaps, and generate a seamless surface representation.
 - ii Order FEMA Model

- (1) Obtain the latest FEMA flood models for the project area.
- (2) Verify the data is the most recent and relevant release for modeling purposes.
- (3) Secure any necessary permissions or licenses required for model use.
- iii Updated Effective Model with Survey
 - (1) Integrate recent survey data into the FEMA model to enhance its accuracy.
 - (2) Adjust the model parameters based on the ground truth data from the surveys.
 - (3) Validate the updated model against known flood events and adjust, as necessary.
- iv Build A-Zone Model
 - (1) Develop a hydraulic model for A-Zone areas, typically those subject to a 1% annual chance of flood.
 - (2) Use the surface model and survey data to simulate flood conditions in A-Zones.
 - (3) Calibrate the A-Zone model to reflect observed flooding conditions and provide compliance with regulatory standards.
- v Troubleshooting
 - (1) Identify and resolve any issues that arise during the modeling process.
 - (2) Document the troubleshooting process and solutions for future reference.
- vi Mitigation Design (e.g., Ditch Regrading)
 - (1) Design flood mitigation solutions such as ditch regrading to improve drainage and reduce flood risk.
 - (2) Model the impact of mitigation designs on flood behavior.
 - (3) Prepare detailed design parameters for implementation.
- vii Model Design (Initial)
 - (1) Set up initial hydraulic and hydrologic models based on available data.
 - (2) Determine model boundaries, parameters, and initial conditions.
 - (3) Conduct preliminary runs to assess model performance.
- viii Scour Analysis
 - (1) Analyze the potential for scour at critical infrastructure points such as bridges and culverts.
 - (2) Use the hydraulic model to predict areas of high velocity and turbulence that can cause scour.
 - (3) Develop recommendations to mitigate potential scour issues.
- ix Report & Final
 - (1) Compile all findings, analyses, and recommendations into a comprehensive report.
 - (2) Provide the report is clear, well-organized, and meets all project and regulatory requirements.
 - (3) Finalize the report after internal reviews and revisions.
- x Permit Exhibits
 - (1) Create detailed maps and exhibits for permit applications.

- (2) Provide exhibits clearly communicate the project scope, impact, and mitigation measures.
- (3) Coordinate with permitting agencies to provide exhibits that meet their requirements.
- xi QC (Quality Control)
 - (1) Develop and implement a comprehensive Quality Control (QC) plan tailored to the project's specific requirements. This plan will outline the QC procedures, responsible personnel, and timelines for each phase of the project.
 - (2) Conduct regular QC checks at predetermined milestones throughout the project lifecycle. These checks will include, but not be limited to, data accuracy, model calibration, analytical processes, and final document review.
 - (3) Utilize a peer-review system for critical components such as model design and mitigation strategies, where separate qualified personnel who were not involved in the original work will review and verify the results.
 - (4) Maintain a QC log to record all checks performed, issues identified, and corrective actions taken. This log will be used to track the resolution of any problems and to provide a record of quality assurance practices for the project.
 - (5) Review all deliverables including GIS layers, model outputs, design plans, and report text for adherence to the project's technical specifications, accuracy, and completeness. Any deviations from the expected standards must be corrected before the next project phase or deliverable submission.
- xii State Review
 - (1) Submit the final report and all associated modeling and design work to the state for review.
 - (2) Respond to any comments or questions from the state review process.
 - (3) Make any necessary revisions based on state feedback to secure approval. One iteration included in hours.

7. Environmental Compliance

a. Water Quality

i Storm Water Management Plan

Initiate a Storm Water Management Plan in accordance with:

- (1) Municipal Separate Storm Sewer Systems (MS4)
- (2) CDPHE's Construction Discharge Permit System requirements
- (3) CDOT's Erosion Control and Storm Water Quality Guide
- (4) Local agency SWMP/Erosion Control requirements
- (5) CDOT's Standard Specifications
- (6) CDOT Standard Plans
- (7) Other appropriate documents

b. NEPA Environmental Clearances

- i Coordinate and facilitate an Environmental Scoping Meeting with CDOT.

- ii Resource constraints shall be coordinated with the preliminary design. Clearance documentation will be completed during final design.
- iii Biological Resources – Prepare a biological resource report that includes threatened and endangered species, migratory birds, bald and golden eagles, noxious weeds, and habitat impacts.
- iv Hazardous Materials – Generate an ERIS radius report, perform an initial site assessment, fill out Form 881, and prepare a report of hazardous material findings.
- v Cultural Resource Clearances – Centennial Archeology will be performing a Class III historic and archeological clearance for the project to comply with Section 106 and Historic 4(f). SHPO consultation will be required.
- vi Other Resources – Provide a memo covering all non-impacted resources will be provided if requested by CDOT.

8. Utility Coordination

- a. It is estimated that Subsurface Utility Engineering (SUE) will be completed to a Quality Level B.
- b. Location Maps. Obtain utility location maps from the utility companies which identify utility features in the project area.
- c. Reviews and Investigations. Conduct field reviews and utility investigations with the Town of Silt and utility companies, as required, to ensure correct horizontal and vertical utility data. When possible, this will be done utilizing non-destructive investigative techniques. The horizontal and vertical locations will be shown in the FIR plans and cross sections. When test holes are required, the Consultant shall be responsible for all necessary excavations.
- d. 20 test holes are estimated. All test holes are on CDOT right-of-way or Town of Silt right-of-way.
- e. Incorporate utility locations in plans from utility survey.
- f. Relocation Recommendations. Submit necessary information for the relocation or adjustments of affected utilities to the Town of Silt for review. The consultant will develop and coordinate the required utility agreements in coordination with the Town.

9. Roadway Design, Trail Design, and Roadside Development

- a. Coordinate all design activities with the Town of Silt staff and outside entities.
- b. Roadway and Trail Design
 - i Input, check, and plot survey data
 - ii Verify that a project specific coordinate system approved by Town of Silt and CDOT is used to identify the horizontal locations of key points. The coordinate systems used for roadway design, trail design, and ROW shall be compatible.
 - iii Input and check horizontal and vertical alignments against all design criteria. Necessary variances and/or design decisions will be identified with justification and concurrence by CDOT, FHWA and the Town.
 - iv Provide alignments, toes of slope and pertinent design features, including permanent and temporary impacts, to the Town.

- v Plot/develop all required information on the plans in accordance with all applicable CDOT and Town of Silt policies and procedures.
- vi Using current approved software, generate a 3-dimensional design model and produce preliminary quantities
- vii Review design for compatibility with future interchange alternatives. Design shall not preclude interchange alternatives.
- c. Roadside Development
 - For roadside items including but not limited to, guardrails, delineators, ditches, PWQ CMs, landscaping, sprinkler systems, pedestrian/bike trails, sidewalks, lighting, curb ramps, and parking lot design and provide layouts in the plans.
 - i Critical locations in the plans for irrigation sleeves and other utility conduits underneath the proposed roadways.
 - ii Coordinate the roadside items with the Storm Water Management Plan (SWMP).

10. Right-of-Way

The following work shall be done by, or under the immediate supervision of, a Professional Land Surveyor (PLS).

- a. Research
 - i Identify affected ownership from preliminary design plans
 - ii Obtain assessor's maps for the project
 - iii Locate documents which transfer title
 - iv Prepare chain of title as described in the manual or as directed by the Town of Silt
 - v Look for encumbrances, liens, releases, etc.
 - vi Make physical inspection of property. Note any physical evidence of apparent easements, wells, ditches, ingress, and egress.
 - vii Check with local entities such as the CDOT, the Town, County Road Department or County Engineer for location of existing roads or easements.
 - viii Check for and obtain latest subdivision plats and vacations of streets.
- b. Ownership Map

Project coordinate system ownership map shall be submitted along with a "Project Narrative".

 - i Review preliminary design and survey information.
 - ii Review project coordinate system and basis of bearing from Control Survey prior to calculations.
 - iii Compute alignment of ROW centerline and store coordinates of all found monuments within the first tier of properties left and right of Centerline.
 - iv Review ownership documents (Memoranda of Ownership and/or title commitments, deeds and supporting plats).
 - v Determine existing Right-of-Way limits from deeds of record, CDOT plans and found ROW markers. Previous Right-of-Way plans, if available, will be provided by CDOT as an aid.
 - vi Determine ownerships and their property boundary locations. Locate the intersection of these property boundary lines with the existing CDOT Right-of-Way. Determine location and ownership of existing easements of record.

- vii Secure additional property ties and additional topography where the highway improvement may affect improvements adjacent to the Right-of-Way. This additional topography should include:
- (1) Proximate buildings, sheds, etc.
 - (2) Underground cables and conduits
 - (3) Wells
 - (4) Irrigation ditches and systems
 - (5) Septic tanks, cesspools, and leaching fields
 - (6) Landscaping
 - (7) Other
 - (8) Reconcile overlaps and gaps in ownerships as required by the Town, documenting method used (may require additional field work). Resolve the differences between UPRR right-of-way versus property lines on GIS web site. Include reasons for decisions in the "Project Narrative".
 - (9) Plot OWNERSHIP MAP. Metric equivalents may be required.
 - (10) Label all monuments found with description of monument and project coordinates (from Control Survey Diagram)
 - (11) Show improvements and topography within the ownerships and existing access to the street/county road system.
 - (12) Number ownerships alternately as they occur along the centerline from south to north or west to east in the same direction as the stationing. Show current names of owners and lessees.
 - (13) Calculate the total area of all ownerships affected, including coordinates of all property corners. Deduct areas for existing road Rights-of-Way. Bearings and distances do not need to be shown on 1" = 1 mile abbreviated OWNERSHIP MAPS. Show the total area of the proposed aerial easement across Union Pacific Railroad right-of-way.
 - (14) Different land uses within a property should be cross-hatched or shaded.
 - (15) In the lower right corner of the OWNERSHIP MAP, show seal, number and name of Professional Land Surveyor supervising the work.
 - (16) Transmit finished reproducible OWNERSHIP MAP, electronic drawing files, and Memoranda of Ownership to the Town of Silt along with all calculations, field notes, and supporting data. The OWNERSHIP MAP will include a copy of the control and monumentation sheet.

11. Major Structural Design

Major structures are bridges and culverts with a total length greater than twenty feet or retaining walls with a total length greater than one hundred feet and a maximum exposed height at any section of over five feet. This length is measured along centerline of roadway for bridges and culverts, and along the top of wall for retaining walls. Overhead sign structures (sign bridges, cantilevers, and butterflies extending over traffic) are also major

structures, but are exempt from the structure preliminary design activity defined here. The CDOT Structure Reviewer will participate in coordinating this activity.

- a. Structural Data Collection
 - i Obtain the structure site data. The following data, as applicable, shall be collected: (Typical roadway section, typical ped/bike trail section, roadway plan and profile sheets and ped/bike plan and profile sheets showing all alignment data, topography, utilities, preliminary design plan) Right-of-Way restrictions, preliminary hydraulics and geology information, environmental constraints, lighting requirements, guardrail types, recommendations for structure type, and architectural recommendations.
- b. Structure Selection and Layout
 - i) Review the structure site data to determine the requirements that will control the structure size, layout, type, and alignment alternatives. On a continuing basis, provide support data and recommendations as necessary to finalize the structure site data.
 - ii) Determine the structure layout alternatives. For bridges, determine the structure length, width, and span configurations that satisfy all horizontal and vertical clearance criteria. For walls, determine the necessary top and bottom of wall profiles.
 - iii) Determine the structure type alternatives. For bridges, consider precast and cast-in-place concrete and steel superstructures and determine the spans and depths for each. For walls, determine the feasible wall types.
 - iv) Determine the foundation alternatives. Consider piles, drilled shafts, spread footings, and mechanically stabilized earth foundations based on geology information from existing structures and early estimates from the project geologist. To obtain supporting information, initiate the foundation investigation as early as possible during the preliminary design phase.
 - v) Develop the staged construction phasing plan, as necessary for traffic control and detours, in conjunction with the parties performing the roadway design and traffic control plan. The impact of staged construction on the structure alternatives shall be considered and reported on.
 - vi) Compute preliminary quantities and preliminary cost estimates as necessary to evaluate and compare the structure layout, type, and rehabilitation alternatives.
 - vii) Evaluate the structure alternatives. Establish the criteria for evaluating and comparing the structure alternatives that, in addition to cost, encompass all aspects of the project's objectives. Based on these criteria, select the optimum structure layout, type, and rehabilitation alternative, as applicable, for recommendation to the Town of Silt.
 - viii) Prepare preliminary general layout for the recommended structure. Prepare structure layouts in accordance with current standards. Special detail drawings and a detailed preliminary cost estimate shall accompany the general layout. The special detail drawings shall include the architectural treatment. Perform an independent detail check of the general layout.
- c. Structure Selection Report
Prepare a structure selection report to document, and obtain approval for, the

structure preliminary design. By means of the structure general layout, with supporting drawings, tables, and discussion, provide for the following:

- i) Summarize the structure site data used to select and layout the structures. Include the following:
 - (1) Project site plan
 - (2) Ped/bike vertical and horizontal alignments and cross sections at the structure
 - (3) Vertical and horizontal clearances to roadways and railroads below the structure
 - (4) Utilities on, below, and adjacent to the structure
 - (5) Deck drainage
 - (6) Preliminary geology information for structure foundation
 - (7) Architectural requirements
 - ii) Report on the structure selection and layout process. Include the following:
 - (1) Discuss the structure layout, type, and alignment alternatives considered
 - (2) Define the criteria used to evaluate the structure alternatives and how the recommended structure was selected
 - (3) Provide a detailed preliminary cost estimate and general layout of the recommended structure
 - iii) Obtain acceptance by the Town, CDOT and FHWA on the recommended structure and its layout. Allow approximately two weeks for review of the structure selection report. Transmit the structure layout and structure selection report to the railroad and allocate 2 months for railroad response. The associated general layout, with the revisions required by the Town, CDOT review, will be included in the FIR plans. The structure selection report, with the associated general layout, must be accepted in writing by the Town and CDOT prior to the commencement of further design activities.
- d. Foundation Investigation Request
- Initiate the foundation investigation as early in the preliminary design phase as is practical. On plan sheets showing the project control line, its stations and coordinates, utilities, identify the test holes needed and submit them to the project geologist. The available general layout information for the new structure shall be included in the investigation request.

12. Landscape Architecture

- a. Coordinate all design activities with the preliminary design and Town of Silt.
- b. Develop landscape design including:
 - i) Landscape and site design
 - ii) Irrigation design
 - iii) Specialty and standard hardscape improvements
 - iv) Site furnishings and amenities
 - v) Site lighting and coordinate with lighting design staff
 - vi) Retaining wall aesthetics
 - vii) Bridge aesthetics
 - viii) Wayfinding signage

- c. Areas to include:
 - i) North side of I-70: bridge ramp/plaza, park/amenity space, pedestrian connections along 7th Street to US 6. Corner treatment to match existing corner improvements.
 - ii) South side of I-70: relocated parking lot, frontage road realignment, bridge ramp/plaza, potential drop off area, pedestrian connections.
 - iii) Ped/bike Bridge: center and secondary pier aesthetics.
13. Lighting
- a. Develop preliminary lighting plan.
14. Waterline and Sanitary Sewer
- a. Develop preliminary water and sanitary relocation requirements on the south side.
 - b. Assume 300 feet of relocations each to accommodate the overpass circular ramp on the south side.
15. Construction Phasing Plan
- a. A construction phasing plan shall be developed for all projects which integrates the construction of all the project work elements into a practical and feasible sequence. This plan shall accommodate the existing traffic movements during construction (detours). A preliminary traffic control plan will also be developed which will be compatible with the phasing plan.
16. Preparation for the 30% Design Review (CDOT Field Inspection Review (FIR))
- a. Coordinate, complete, and compile the plan inputs from other Town and CDOT reviews: materials, hydraulics, traffic, right-of-way, environmental and water quality, and Staff Bridge.
 - b. If a major structure is included in the project, including a PWQ CM, a general layout (which has been accepted by the Town) will be included in the 30% plans.
 - c. Prepare the preliminary cost estimate for the work described in the 30% plans based on estimated quantities.
 - d. The 30% plans shall comply with Town and CDOT requirements and shall include a title sheet, typical sections, general notes, plan/profile sheets, and preliminary layouts of interchanges/intersections. The plan/profile sheets will include all existing topography, survey alignments, projected alignments, profile grades, ground line, existing ROW, rough structure notes (preliminary drainage design notes, including pipes, inlets, ditches and channels), and existing utility locations.
 - i) The following items are anticipated to be included with the 30% plans:
 - (1) Title sheet
 - (2) Typical sections
 - (3) Preliminary quantities
 - (4) Preliminary earthwork
 - (5) Proposed Right-of-Way and proposed aerial easement across UPRR
 - (6) Soil profile and stabilization data
 - (7) Roadway, trail, and parking lot plan and profiles

- (8) Drainage plan
- (9) Bridge and ramp connection general layouts
- (10) SWMP narrative
- (11) Construction phasing concept
- (12) Key cross sections
- e. Six hard copies and one electronic PDF file of submittals shall be delivered.

17. 30% Design Review (FIR)

- a. Prepare for and attend the 30% design review meeting.
- b. The meeting minutes shall be prepared by the Consultant PM, approved by the Town of Silt PM, and distributed as directed.
- c. Design decisions concerning questions raised by the review will be resolved in cooperation with the Town and Consultant PM. The Consultant PM shall document the decision and transmit the documentation to the Town of Silt for approval.
- d. A list of all deviations from standard design criteria along with the written justification for each one shall be submitted to the Town of Silt.

SECTION 7
SCOPE OF SERVICES FOR FINAL ENGINEERING
(Final Design – 90% and Construction Documents – 100%)

1. Traffic Engineering
 - a. Prepare and provide permanent signing/pavement marking plans.
 - b. Finalize pedestrian crossing design at US 6/Main St and 7th Street.
 - c. Prepare and provide the construction traffic control plans and quantities.

2. Materials Engineering
 - a. Finalize and provide the stabilization plan/pavement design report.
 - b. Finalize geotechnical considerations and incorporate them into the plans.

3. Environmental Permits

This activity is concurrent with final design and must be completed prior to the advertisement for construction. Coordinate between the agencies, the CDOT Environmental Manager and the Town of Silt PM and prepare and submit application and design information to the CDOT Environmental Manager for the following permits:

 - a. 401 Permit Process (Water Quality Certification)
 - b. 402 Permit Process (Point Source Discharge)
 - c. 404 Permit Process (Discharge of Fill)
 - i) Determine impacts
 - ii) Coordinate with the U.S. Army Corps of Engineers, Region and Staff Design
 - iii) Incorporate permit stipulations into the final plans
 - d. Senate Bill 40 Certification
 - e. CDPS or NPDES Storm Water Permit for Construction Activities

4. Foundations for Structures

Ensure approval of the Foundation Investigation Report from CDOT and Town of Silt.

5. Hydrology, Hydraulics and Floodplain Management
 - a. Data Review. Review data and information developed under the Preliminary Hydraulics Report, Preliminary Drainage Report, and/or Preliminary Floodplain Technical Memorandum, and update both/all in accordance with decisions made since the 30% design.
 - b. Hydrology and Hydraulics
 - i) Review data and information developed under the preliminary hydraulic investigation and update per 30% design decisions.
 - ii) Complete final design for minor drainage structures
 - (1) Finalize horizontal and vertical locations and sizes for all drainage structures based on hydraulic design. Update locations in construction plans by highway station or coordinates, as appropriate.
 - (2) Make final recommendations for pipe material based on CDOT Pipe Material Selection Policy guidelines. Document recommendations in a letter with supporting design information.

- (3) Finalize structure cross-sections and profiles to determine the elevations, flow lines, slopes and lengths of structures.
 - (4) Finalize deck/structure drainage in coordination with the Town, CDOT Staff Bridge or their designee.
 - iii) Complete final design for all drainage details required for minor and major drainage structures.
 - iv) Recommend culvert pipe sizes, type, shape and material for proposed construction detours.
 - v) Erosion and sedimentation problems identified with solutions in place, including but not limited to erosion and scour countermeasure designs, analyses and reports.
- c. Prepare final construction plans in accordance with requirements in the CDOT Drainage Design Manual (DDM).
 - i) Drainage Notes
 - ii) Drainage Tabulation Sheets
 - iii) Drainage Plan Sheets
 - iv) Drainage Profile Sheets
 - v) Drainage Detail Sheets
 - vi) Floodplain Information Sheet
- d. Prepare a Final Drainage Report in accordance with the requirements of the CDOT DDM
 - i) Review data and information in the Preliminary Drainage Report and update in accordance with decisions made at 30% design
 - ii) Finalize all sections of the report. All design assumptions and related design decisions shall be documented in the report.
 - iii) Provide a PDF copy of the Final Drainage Report to the CDOT Project Manager for disbursement to appropriate parties.
 - iv) Floodplain information incorporated into the plan sheets
 - v) Provide digital linework from all drainage and floodplain analysis in GIS Shapefiles, and CAD drawings.
- e. Prepare Final Floodplain Technical Memorandum
 - i) Finalize preliminary Floodplain Technical Memorandum based on comments and design development.
 - ii) Provide a copy of approved floodplain development permits and no rise certifications.
 - iii) Identify all construction and as-built stipulations required from approved permits and certifications.
 - iv) Identify future actions required prior to CDOT LA project close-out, especially as-built survey and P.L.S. certification, and final P.E. re-certification with local agencies.
 - v) All floodplain related tasks will utilize existing FEMA floodplain mapping.

6. Environmental Compliance
 a. Water Quality

- i) Storm Water Management Plan. Finalize Storm Water Management Plan developed during preliminary design in coordination with design development.
 - b. NEPA Environmental Clearances
 - i) Coordinate and facilitate environmental clearances with CDOT.
 - ii) Complete resource documentation begun during preliminary design.
7. Utility Coordination
- Following the finalization of the roadway horizontal alignment and profile grade and the horizontal and vertical location of drainage structures, sewers, and other underground structures, identify and resolve any conflicts to finalize utility clearances.
- a. Prepare and provide final utility plans
 - i) The final utility plans shall be prepared following the resolution of the 30% design comments, the completion of the final hydraulic design, and the completion of the design of the other items in the list in paragraph (b) below.
 - ii) The final utility plans shall include all horizontal and vertical locations of the existing and proposed utilities and any other details which would indicate possible utility conflicts.
 - iii) The new or revised utility locations will be added to the plan topography. Conflicts will be resolved and appropriate pay items and specifications added, if required, to adjust utilities.
 - iv) Provide all utility mapping to the Town Engineer in AutoCAD DWG format.
 - b. Final railroad plans

Coordinate the following activities through the Region Utility Engineer and in accordance with railroad requirements.

 - i) Develop the railroad encroachment plan (with cross sections) in association with the proposed aerial easement across the railroad.
 - ii) Define construction responsibilities between the railroad and highway.
 - iii) Develop cost estimates based upon cost allocation previously determined.
 - iv) Prepare Public Utilities Commission application exhibits as required.
8. Roadway Design, Pedestrian/Bike Trail Design, and Roadside Development
- a. Roadway design and Pedestrian/Bike Trail Design. Prepare and provide final roadway and trail design plans incorporating all input from applicable Town, CDOT specialties and outside entities.
 - b. Roadside design.
 - c. Prepare and provide plans for parking lots, sidewalks, curb ramps, retaining walls, sprinkler systems, guardrails, cattle guards, and others, as appropriate.
9. Right-of-Way Plans and Activities
- Reference the CDOT ROW and surveying manual' requirements for the following:
- a. Initiate ROW authorization process

Coordinate with the Town to initiate the ROW authorization process. Typically, the corrected 30% design plans (with final hydraulic design inputs) will be used

as the design basis for the ROW authorization plans. Two full parcel acquisitions are anticipated on the north side. One easement is anticipated on the south side.

b. Ownership Maps

c. Authorization Plan:

- i) Integrate toes of slopes and other design details such as lane lines, culverts, road approaches, etc. into ownership map (base map for ROW plans).
- ii) Determine new Right-of-Way requirements, access control, and easements (including proposed aerial easement across the railroad) from design plans following the 30% design and plot on ownership/base maps. Normal scale, 1 inch=50 feet in urban areas, 1 inch=100 feet in rural areas. Revise numbering of ownerships to correspond to ROW acquisitions.
- iii) Calculate areas of parcels, easements, and remainders.
- iv) Prepare ROW plan sheets.
- v) Prepare legal descriptions of parcels, easements and access control.
- vi) Prepare tabulation of properties sheet.
- vii) Prepare Right-of-Way Title Sheet.
- viii) Incorporate the Control Survey and Monumentation Sheets into the plans.
- ix) On the Monumentation Sheet, list the ROW, Easement, Control, etc., points to be set and the aliquot corners to be reset.
- x) Prepare ROW tabulation of road approaches, if applicable. Show owner milepost/station, right or left of centerline, width of approach, skew angle, and any remark.
- xi) Hold ROW Plan Review (ROWPR), with Design, ROW, and Construction to determine if ROW plans are sufficient to proceed with appraisal of property to be acquired for the project.
- xii) Transmit originals of the plan sheets, title sheet, tabulation of properties sheet, and revised ownership (memoranda of ownership and title commitments as directed by the ROW manager), calculations and supporting data (i.e., parcel diaries), and final electronic data for all work products.

d. Right-of-Way Plan Revisions

Revise the ROW plans as needed throughout the appraisal and negotiation process for those changes approved by the Town of Silt. All plan revisions shall be submitted within 5 working days after receiving notice from Town to proceed with a Plan Revision.

10. Final Major Structural Design

During the conduct of this activity, the Consultant shall participate in structural review meetings with the Town/CDOT Structural Reviewer.

a. Structure final design

- i) Perform the structural analysis. Provide superstructure design, substructure design and document the design with design notes, detail notes, and computer outputs.
- ii) Perform final design check from design and detail notes.

b. Preparation of structure plans and specifications.

- i) Prepare and provide the Structural Plans and Specifications, including any revisions identified during the independent check.
- c. Independent design, detail and quantity check
- d. Prepare and provide the bridge rating and field packages. A load rating is not required for pedestrian/bike structures that do not carry highway vehicles.

11. Landscape Architecture

- a. Landscaping
 - i) Determine the most economical alternative, finalize concepts for all areas, and complete the plan.
 - ii) Verify that an acceptable safe recovery distance exists between traveled way and all trees to be planted.
 - iii) Coordinate special permits that may be required.
 - iv) Verify availability of plant materials and submit letter to the CDOT/PM certifying that designated plants are available.

12. Lighting

- a. Lighting plans
 - i) After approval of the locations of the lights, the lighting design will be completed with the following information shown on the plan sheets:
 - (1) Circuit type and voltage of power source
 - (2) Location of power source (coordinated with the utility engineer)
 - (3) Luminaire type and lumens
 - (4) Light standard type and mounting height
 - (5) Bracket arm type and length
 - (6) Foundation details
 - (7) Size and location of electrical conduit
 - (8) Locations of power sources(s)/lighting control center(s) (if appropriate)
 - (9) Location of direct burial cable
 - (10) Size of wiring and/or direct burial cable
 - ii) Coordinate with local entities
- b. Assume existing circuits and transformers can provide ample voltage and current without the need to size new or additional transformers and primary power conductors. Connection points are assumed to be within immediate vicinity of the project.

13. Waterline and Sanitary Sewer

- a. Finalize waterline and sanitary sewer design developed during preliminary design.
- b. Prepare plans, profiles, and details per owner requirements.

14. Construction Phasing Plan

A final construction phasing plan will be developed which integrates the construction of all project work elements into a practical and feasible sequence. This plan shall accommodate

the existing traffic movements during construction, and a final traffic control plan will be developed which shall be compatible with the phasing plan.

15. Preparation for the 90% Design Review (CDOT Final Office Review (FOR))
 - a. Coordinate the packaging of the plans.
 - i) Collect plans from all design elements and collate the plan package. Include all items listed in the Project Development Manual.
 - ii) Calculate plan quantities and prepare the tabulations and Summary of Approximate Quantities.
 - b. In addition to the plan sheets, special provisions shall be provided. This will consist of those unique Project Special Provisions which have to be written specifically for items, details and procedures not adequately covered by CDOT's Standard Specifications and Standard Special Provisions. Also a list of the Standard Special Provisions which are applicable to the project shall be prepared. The Project Special Provisions shall be provided in the CDOT format and submitted with the project plans. Appropriate mitigation commitments made within any environmental documents should be included in the plans and specifications.
 - c. Prepare 90% Design Estimate.
Item numbers, descriptions, units and quantities shall be listed and submitted to the Town of Silt.
 - d. Submit the 90% Design Plans and Special Provisions to the Town of Silt for a preliminary review prior to the CDOT FOR. Six hard copies and one electronic PDF file shall be delivered.
 - e. FOR plan reproduction not to exceed two hard copy sets of sets. Electronic documents will be submitted.

16. 90% Design Review (FOR)
 - a. Attend the 90% Design Review Meeting
 - b. The meeting minutes shall be prepared, approved, and distributed within two weeks of the meeting as directed.
 - c. The 90% plan sheets and the specifications shall be revised in accordance with the meeting comments and submitted to the Town of Silt within four (4) weeks after the review meeting. Provide comment responses to Town and CDOT comments.
 - d. Submit the final revision of the plans after Town review.

17. 100% Construction Documents

- a. The bid plan construction documents contract package shall consist of the revised 90% design and will completely describe the work required to build the project including project special provisions and detailed quantities.
- b. Environmental, utility, and right of way clearances shall be completed with the 100% construction documents.
- c. Plans shall be delivered to the Town Engineer in AutoCAD DWG or DXF format

SECTION 8-11
ADDITIONAL SECTION FOR FUTURE SCOPE OF SERVICES

Section 8-11 are reserved for future scope of services.

- **Pedestrian/Bike Overpass Bidding Support, and Post Design Services**
- **Interchange FIR (30% design)**
- **Interchange FOR (90% design)**
- **Interchange Construction Plan Package (100% design)**

EXHIBIT B

**SILT I-70 BIKE AND PEDESTRIAN OVERPASS
ENGINEERING DESIGN SERVICES
FEE ESTIMATE
2/9/2024**

No.	Tasks Description	Estimated Subtotal Task Hours	Estimated Total Task Hours	Subtotal Task Cost	Total Task Cost
1	Project Management and Coordination		712		\$ 153,184.81
	Project Management	335		\$ 83,666.04	
	UPRR Coordination	144		\$ 27,705.11	
	Public Involvement	185		\$ 34,852.82	
	Grant Funding Support	48		\$ 6,960.84	
2	Preliminary Engineering (30%)		2,928		\$ 510,148.39
	Survey	120		\$ 26,582.45	
	Traffic Engineering	100		\$ 15,386.32	
	Materials Engineering and Pavement Design	604		\$ 140,921.69	
	Hydrology/Hydraulic Engineering	100		\$ 15,044.00	
	Floodplain Assessment	110		\$ 17,186.54	
	Environmental Compliance	129		\$ 17,222.46	
	Utility Coordination and Plans	140		\$ 51,610.67	
	Roadway, Parking Lot, Sidewalk Design	827		\$ 119,048.16	
	Right of Way Ownership	80		\$ 9,980.28	
	Structural Design	314		\$ 34,891.68	
	Landscape Architecture	200		\$ 33,530.00	
	Lighting	68		\$ 9,569.12	
	Waterline and Sanitary Sewer	136		\$ 19,175.02	
3	Final Engineering (90% and 100%)		3,030		\$ 419,962.39
	Traffic Engineering	143		\$ 21,665.82	
	Materials Engineering and Pavement Design	42		\$ 7,135.56	
	Hydrology/Hydraulic Engineering	104		\$ 14,969.76	
	Floodplain Management	82		\$ 13,065.96	
	Environmental Compliance	32		\$ 4,732.08	
	Utility Coordination and Plans	67		\$ 9,403.87	
	Roadway, Parking Lot, Sidewalk Design	1,158		\$ 164,811.45	
	Right of Way Plans and Documents	136		\$ 17,175.70	
	Structural Design	750		\$ 89,328.10	
	Landscape Architecture	280		\$ 46,244.00	
	Lighting	108		\$ 14,124.91	
	Waterline and Sanitary Sewer	128		\$ 17,305.18	
Overall Total Estimated Task Hours:			6,670		
Overall Total Task Design Project Amount:					\$ 1,083,295.59



RockSol's Schedule of Hourly Rates
January 1, 2024 to December 31, 2024

RockSol Standard Fee Schedule

<i>Employee Classification/Years of Experience</i>	<i>Hourly Rate*</i>
Senior Project Manager	\$274.29
Senior Transportation Engineer	\$232.35
Senior Project Engineer	\$210.41
Senior Structural Engineer	\$260.89
Structural Engineer II	\$170.45
Structural Engineer I	\$147.48
Senior Geotechnical Engineer	\$257.07
Senior Geologist	\$163.65
Staff Engineer II	\$165.18
Staff Engineer I	\$147.48
Engineer-in-Training III	\$137.09
Engineer-in-Training II	\$116.77
Engineer-in-Training I	\$104.62
Engineering Student Intern	\$68.05
Environmental Manager	\$168.12
Environmental Specialist II	\$125.54
Environmental Specialist I	\$105.52
Const. Mgr/Inspector IV (20-25 yrs or PE 15 yrs)	\$179.27
Const. Mgr/Inspector III (10-20 yrs or PE 7 yrs)	\$157.74
Const. Mgr/Inspector II (3 to 10 yrs)	\$125.44
Const. Mgr/Inspector I (Less than 3 yrs)	\$93.26
Technician IV (Lab or Field Manager)	\$138.96
Technician III (+15 years)	\$114.52
Technician II (2 to 15 years)	\$94.63
Technician I (Less than 2 yrs)	\$78.68
Design Technician III	\$137.09
Design Technician II	\$106.14
Design Technician I	\$80.84
Graphic Designer	\$115.32
Project Control and Admin	\$105.61

**Note: rates are subject to escalation for subsequent calendar years*

- | | |
|--|-------------------------|
| • Mileage | Federal Government Rate |
| • Travel | At Cost |
| • Drilling | At Cost |
| • Outside Services | At Cost |
| • Public Involvement Supplies/Mailings | At Cost |

2024 KLJ Rate Sheet

KLJ Staff Type	Standard Rate	KLJ Staff Type	Standard Rate
Archaeologist I	\$76	Paleontologist	\$156
Archaeologist II	\$114	Associate Planner	\$108
Archaeologist III	\$132	Planner	\$144
Archaeologist IV	\$185	Senior Planner	\$185
Archaeologist V	\$225	Project Assistant III	\$107
Designer Technician	\$114	Project Assistant I	\$77
Associate Designer	\$156	Project Assistant II	\$89
Designer	\$172	Project Controls Specialist I	\$123
Senior Designer	\$207	Project Controls Specialist II	\$154
EIT I	\$112	Public Engagement Strategist	\$137
EIT II	\$138	Senior Public Engagement Strategist	\$152
Associate Engineer	\$162	ROW Associate	\$108
Engineer	\$183	ROW Agent	\$140
Senior Engineer	\$235	Survey Technician	\$96
Principal Engineer	\$293	Crew Chief	\$127
Engineering Technician I	\$90	Senior Crew Chief	\$170
Engineering Technician II	\$108	Land Surveyor in Training	\$101
Engineering Technician III	\$142	Professional Land Surveyor	\$182
Engineering Technician IV	\$155	Principal Land Surveyor	\$211
Environmental Specialist I	\$95	CAD Technician I	\$92
Environmental Specialist II	\$116	CAD Technician II	\$110
Environmental Specialist III	\$134	CAD Technician III	\$123
Environmental Specialist IV	\$177	CAD Technician IV	\$147
Environmental Specialist V	\$195	1 Person Survey Crew	\$185
Environmental Specialist VI	\$206	2 Person Survey Crew	\$240
GIS Specialist I	\$84	Project Manager	\$215
GIS Specialist II	\$121	Sr. Project Manager	\$240
GIS Specialist III	\$125	Environmental - Project Manager	\$190
GIS Specialist IV	\$141	Environmental - Sr. Project Manager	\$220
Government Relations Specialist I	\$119	Survey - Project Manager	\$205
Government Relations Specialist II	\$130	Survey - Sr. Project Manager	\$230
Government Relations Specialist III	\$149		
Graphic Design Specialist	\$130		
Intern	\$82		
Landscape Architect	\$140		
Time and Half for Overtime		Included in Hourly Rate	

Reimbursable Expenses (if applicable)		
ATV, UTV, Snowmobile	Included in Hourly Rate	
Survey Equipment	Included in Hourly Rate	
CAD and GIS Work Station	Included in Hourly Rate	
Postage and Routing Printing Cost	Included in Hourly Rate	
Mileage	Included in Hourly Rate	
Special Equipment/Software	Per Project Basis	
Subsistence (Per Diem) - Lodging	\$45 / Day per Person	
Subsistence (Per Diem) - Meals	Actual Cost	
Misc. Project Related Expenses	Cost plus 15%	
Sub-Contracts	Cost plus 15%	

**Rates to be renegotiated after January 1st of each calendar year.

20231116_Rate_Sheet



February 9, 2024

Matt Wessell, P.E.
Senior Transportation Manager
RockSol Consulting Group, Inc.
12076 Grant Street
Thornton, CO 80241

Re: I-70 Interchange and Pedestrian / Bike Overpass
Engineering Design Services
Britina Hourly Rate Schedule # RS 2101-02

Dear Matt,

The following is our 2024 hourly rates schedule as requested.

- Britina Design Group
 - Principal \$200.00/hour
 - Project Manager \$130.00/hour
 - Landscape Designer \$110.00/hour

- Irrigation Consultant
 - Project Manager \$100.00/hour

I would be pleased to answer any questions or let me know if you need any further information.

Sincerely,



Robert M. Couri, PLA ASLA
President / Principal Landscape Architect

STANDARD FEE SCHEDULE: 1/1/2024 – 12/31/2024

Labor Costs:

- Bridge Principal.....\$145
- Bridge Lead / Project Manager.....\$145
- Assistant Bridge Engineer.....\$120
- Administration.....\$80

Other Direct Costs:

- Mileage.....Federal Government Rate
- Travel.....At Cost
- Outside Services.....At Cost
- Mailing.....At Cost

**SILT I-70 BIKE AND PEDESTRIAN OVERPASS
ENGINEERING DESIGN SERVICES
FEE ESTIMATE
2/9/2024**

No.	Tasks Description	Estimated Subtotal Task Hours	Estimated Total Task Hours	Subtotal Task Cost	Total Task Cost
1	Project Management and Coordination		712		\$ 153,184.81
	Project Management	335		\$ 83,666.04	
	UPRR Coordination	144		\$ 27,705.11	
	Public Involvement	185		\$ 34,852.82	
	Grant Funding Support	48		\$ 6,960.84	
2	Preliminary Engineering (30%)		2,928		\$ 510,148.39
	Survey	120		\$ 26,582.45	
	Traffic Engineering	100		\$ 15,386.32	
	Materials Engineering and Pavement Design	604		\$ 140,921.69	
	Hydrology/Hydraulic Engineering	100		\$ 15,044.00	
	Floodplain Assessment	110		\$ 17,186.54	
	Environmental Compliance	129		\$ 17,222.46	
	Utility Coordination and Plans	140		\$ 51,610.67	
	Roadway, Parking Lot, Sidewalk Design	827		\$ 119,048.16	
	Right of Way Ownership	80		\$ 9,980.28	
	Structural Design	314		\$ 34,891.68	
	Landscape Architecture	200		\$ 33,530.00	
	Lighting	68		\$ 9,569.12	
	Waterline and Sanitary Sewer	136		\$ 19,175.02	
3	Final Engineering (90% and 100%)		3,030		\$ 419,962.39
	Traffic Engineering	143		\$ 21,665.82	
	Materials Engineering and Pavement Design	42		\$ 7,135.56	
	Hydrology/Hydraulic Engineering	104		\$ 14,969.76	
	Floodplain Management	82		\$ 13,065.96	
	Environmental Compliance	32		\$ 4,732.08	
	Utility Coordination and Plans	67		\$ 9,403.87	
	Roadway, Parking Lot, Sidewalk Design	1,158		\$ 164,811.45	
	Right of Way Plans and Documents	136		\$ 17,175.70	
	Structural Design	750		\$ 89,328.10	
	Landscape Architecture	280		\$ 46,244.00	
	Lighting	108		\$ 14,124.91	
	Waterline and Sanitary Sewer	128		\$ 17,305.18	
Overall Total Estimated Task Hours:			6,670		
Overall Total Task Design Project Amount:					\$ 1,083,295.59

**SILT I-70 BIKE AND PEDESTRIAN OVERPASS
Town of Silt**

Task Breakdown	RockSol Consulting Group									Subtotal Hours	Subtotal Fee
	Senior Geotechnical Engineer (hours)	Senior Geologist (hours)	Staff Engineer I (hours)	Staff Engineer I (hours)	Senior Project Engineer (hours)	Technician II (hours)	Technician IV (hours)	Staff Engineer I (hours)	Project Control and Admin (hours)		
Billing Rate	\$ 257.07	\$ 163.65	\$ 147.48	\$ 147.48	\$ 210.41	\$ 94.63	\$ 138.96	\$ 147.48	\$ 105.61		
Geotechnical Investigation	Hunt	Lepro	Shoen	Boardwell	Goldbaum	Staff	Staff	Phillips	Staff		
A. PRELIMINARY ENGINEERING											
Task Management											
Initial Project Meeting	2									2	\$ 514.14
Progress Meetings (with Town of Silt) (15 each, up to 5 in-person)										0	\$ -
Virtual (10)	1		2							3	\$ 552.03
In-person (up to 5) (6 hrs each total, includes 4 hrs drive time total)										0	\$ -
Internal Project Coordination Meetings (12 each)	1		2							3	\$ 552.03
30% Preliminary Design Review Meeting			4							4	\$ 589.92
Materials											
a) Determine Test Hole Locations	1	1	1							3	\$ 568.20
b) Pre-mark borehole locations/ROW Permit Submittal/Utility Locates		24								24	\$ 3,927.60
c) Collect Soil Samples		100								100	\$ 16,365.00
d) Laboratory Testing and Analysis	4		8			180	18	24	8	242	\$ 26,127.20
e) Geotechnical and Pavement Investigation Evaluation and Drafting	4	8	64	24				16		116	\$ 17,675.40
f) Geotechnical and Pavement Investigation Report Preparation and Draft Submittal	6	8	24					8		46	\$ 7,570.98
Pavement											
a) Develop feasible alternatives for Frontage Road and Parking Lot	1		4		8			8		21	\$ 3,710.11
b) Pavement justification			4		8			8		20	\$ 3,453.04
c) Pavement Report (combined with Geotechnical Report)			4		8			8		20	\$ 3,453.04
										604	\$ 85,058.69
B. FINAL ENGINEERING											
Task Management											
Progress Meetings (with Town of Silt) (15 each, up to 5 in-person)										0	\$ -
Virtual (10)	1		1							2	\$ 404.55
In-person (up to 5) (6 hrs each total, includes 4 hrs drive time total)										0	\$ -
Internal Project Coordination Meetings (12 each)	1		1							2	\$ 404.55
90% Preliminary Design Review Meeting	4									4	\$ 1,028.28
Materials and Pavement											
a) Finalize Geotechnical Report and incorporate recommendations in design	2	4	24					4		34	\$ 5,298.18
										42	\$ 7,135.56
Hours Sub-Total for Sub-Tasks defined above	28	145	143	24	24	180	18	76	8	646	
Engineering Fee Sub-Total for Sub-Tasks defined above	\$ 7,197.96	\$ 23,729.25	\$ 21,089.64	\$ 3,539.52	\$ 5,049.84	\$ 17,033.40	\$ 2,501.28	\$ 11,208.48	\$ 844.88	\$ 92,194.25	

Subconsultant (Name)	Staff hour totals per task	Staff cost totals per task	Total Hours	Total Fee
			0	\$ -
			0	\$ -
			2	\$ 514.14
			0	\$ -
			3	\$ 552.03
			0	\$ -
			3	\$ 552.03
			4	\$ 589.92
			0	\$ -
			3	\$ 568.20
			24	\$ 3,927.60
			100	\$ 16,365.00
			242	\$ 26,127.20
			116	\$ 17,675.40
			46	\$ 7,570.98
			0	\$ -
			21	\$ 3,710.11
			20	\$ 3,453.04
			20	\$ 3,453.04
			604	\$ 85,058.69
			0	\$ -
			0	\$ -
			0	\$ -
			2	\$ 404.55
			0	\$ -
			2	\$ 404.55
			4	\$ 1,028.28
			0	\$ -
			34	\$ 5,298.18
			42	\$ 7,135.56
			646	
	0	\$ -	646	\$ 92,194.25

RockSol Labor Cost Subtotal:	646	\$ 92,194.25
Mileage (370 miles round trip - 2 trips)	740 \$ 0.600	\$444.00
Drilling (9 bridge, 5 pavement, 2 retaining wall) (see attached drill estimate)	1 \$ 44,069.00	\$44,069.00
	\$ -	\$0.00
Borehole Backfill and Pavement Patch Materials	16 \$ 50.00	\$800.00
Traffic control for geotechnical (3 days with two flaggers)	3 \$ 1,800.00	\$5,400.00
R-Value Tests (4)	4 \$ 400.00	\$1,600.00
Pavement Cores (4)	4 \$ 200.00	\$800.00
Hotel (10 nights)	10 \$ 175.00	\$1,750.00
Per Diem (10 days)	10 \$ 100.00	\$1,000.00
RockSol Other Direct Costs:	\$ 55,863.00	
RockSol Total Fee:	\$ 148,057.25	

Sub Labor:	0	\$ -	Total Labor:	646	\$ 92,194.25
Sub Directs:	\$ -	Total Directs:	\$ 55,863.00		
Sub Total Fee:	\$ -	Total Fee:	\$ 148,057.25		

SILT I-70 BIKE AND PEDESTRIAN OVERPASS
Town of Silt

Effort to Conduct Tasks needed to accomplish Scope of Work	RockSol Consulting Group					Subtotal Hours	Subtotal Fee
	Senior Project Manager (hours)	Senior Project Engineer (hours)	Engineer-In-Training II (hours)	Project Control and Admin (hours)			
Billing Rate	\$ 218.00	\$ 175.00	\$ 97.00	\$ 87.00			
Right-of-Way Documents & Plans							
A. PRELIMINARY ENGINEERING					0	\$ -	
a) Research					0	\$ -	
b) Ownership Map					0	\$ -	
					0	\$ -	
B. FINAL ENGINEERING							
a) Initiate ROW authorization Process							
b) Ownership Map							
c) Authorization Plans							
d) Right of Way Plan Revisions					0	\$ -	
Hours Sub-Total for Task defined above	0	0	0	0	0		
Engineering Fee Sub-Total for Task defined above	\$ -	\$ -	\$ -	\$ -	\$ -		

Subconsultant KLJ	
Staff hour totals per task	Staff cost totals per task
80	\$ 9,980.28
80	\$ 9,980.28
136	\$ 17,175.70
136	\$ 17,175.70
216	\$ 27,155.98

Total Hours	Total Fee
0	\$ -
0	\$ -
80	\$ 9,980.28
80	\$ 9,980.28
136	\$ 17,175.70
136	\$ 17,175.70
216	\$ 27,155.98

0	216	216	216
\$ -	\$ 27,155.98	\$ 27,155.98	\$ 27,155.98

	RockSol Labor Cost Subtotal:	0	\$ -
Mileage	\$ 0.545		\$0.00
	\$ -		\$0.00
	\$ -		\$0.00
	\$ -		\$0.00
	\$ -		\$0.00
	\$ -		\$0.00
	\$ -		\$0.00
	\$ -		\$0.00
	\$ -		\$0.00
	\$ -		\$0.00
	\$ -		\$0.00
	RockSol Other Direct Costs:	\$ -	\$ -
	RockSol Total Fee:	\$ -	\$ -

Sub Labor:	216	\$ 27,155.98	Total Labor:	216	\$ 27,155.98
Sub Directs:	\$ -	Total Directs:	\$ -		
Sub Total Fee:	\$ 27,155.98	Total Fee:	\$ 27,155.98		

SILT I-70 BIKE AND PEDESTRIAN OVERPASS
Town of Silt

Effort to Conduct Tasks needed to accomplish Scope of Work	RockSol Consulting Group							Subtotal Hours	Subtotal Fee
	Senior Project Manager (hours)	Senior Project Engineer (hours)	Staff Engineer (hours)	Engineer-In-Training II (hours)	Engineer-In-Training I (hours)	Design Technician I (hours)	Project Control and Admin (hours)		
Billing Rate	\$ 274.29	\$ 232.35	\$ 165.18	\$ 116.77	\$ 104.62	\$ 80.84	\$ 105.61		
Landscape Architecture									
A. PRELIMINARY ENGINEERING								0	\$ -
a) Coordinate activities with preliminary design and Town								0	\$ -
b) Develop designs								0	\$ -
c) Areas include north side, south side, bridge								0	\$ -
								0	\$ -
B. FINAL ENGINEERING								0	\$ -
a) Finalize concepts								0	\$ -
b) Verify clear zone from plantings								0	\$ -
c) Coordinate special permits								0	\$ -
d) Verify availability of plant materials								0	\$ -
								0	\$ -
Hours Sub-Total for Task defined above	0	0	0	0	0	0	0	0	
Engineering Fee Sub-Total for Task defined above	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -

Subconsultant Britina	
Staff hour totals per task	Staff cost totals per task
200	\$ 31,530.00
280	\$ 43,300.00
480	\$ 74,830.00

Total Hours	Total Fee
0	\$ -
0	\$ -
0	\$ -
0	\$ -
0	\$ -
200	\$ 31,530.00
280	\$ 43,300.00
480	\$ 74,830.00

0		480		480
\$ -		\$ 74,830.00		\$ 74,830.00

RockSol Labor Cost Subtotal:	0	\$ -
Mileage	740	\$ 0.600
Expenses - preliminary design	1	\$ 2,000.00
Expenses - final design	1	\$ 2,500.00
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
RockSol Other Direct Costs:		\$ 4,944.00
RockSol Total Fee:		\$ 4,944.00

Sub Labor:	480	\$ 74,830.00	Total Labor:	480	\$ 74,830.00
Sub Directs:		\$ -	Total Directs:		\$ 4,944.00
Sub Total Fee:		\$ 74,830.00	Total Fee:		\$ 79,774.00

SILT I-70 BIKE AND PEDESTRIAN OVERPASS
Town of Silt

Effort to Conduct Tasks needed to accomplish Scope of Work	RockSol Consulting Group							Subtotal Hours	Subtotal Fee
	Senior Project Manager (hours)	Senior Project Engineer (hours)	Staff Engineer (hours)	Engineer-In-Training II (hours)	Engineer-In-Training I (hours)	Design Technician I (hours)	Project Control and Admin (hours)		
Billing Rate	\$ 274.29	\$ 232.35	\$ 165.18	\$ 116.77	\$ 104.62	\$ 80.84	\$ 105.61		
Landscape Architecture									
A. PRELIMINARY ENGINEERING								0	\$ -
a) Develop initial layout and fixture types for road, parking lot, bridge, and pedestrians								0	\$ -
								0	\$ -
								0	\$ -
								0	\$ -
B. FINAL ENGINEERING								0	\$ -
a) Finalize design and plans								0	\$ -
								0	\$ -
								0	\$ -
Hours Sub-Total for Task defined above	0	0	0	0	0	0	0	0	
Engineering Fee Sub-Total for Task defined above	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Subconsultant KLJ	
Staff hour totals per task	Staff cost totals per task
68	\$ 9,569.12
108	\$ 14,124.91
176	\$ 23,694.03

Total Hours	Total Fee
0	\$ -
0	\$ -
0	\$ -
68	\$ 9,569.12
0	\$ -
0	\$ -
108	\$ 14,124.91
176	\$ 23,694.03

0 176 176 176
 \$ - \$ 23,694.03 \$ 23,694.03 \$ 23,694.03

RockSol Labor Cost Subtotal:	0	\$ -
Mileage	0	\$ 0.600
	\$ -	\$ 0.00
	\$ -	\$ 0.00
	\$ -	\$ 0.00
	\$ -	\$ 0.00
	\$ -	\$ 0.00
	\$ -	\$ 0.00
	\$ -	\$ 0.00
	\$ -	\$ 0.00
	\$ -	\$ 0.00
	\$ -	\$ 0.00
RockSol Other Direct Costs:	\$ -	\$ -
RockSol Total Fee:	\$ -	\$ -

Sub Labor:	176	\$ 23,694.03	Total Labor:	176	\$ 23,694.03
Sub Directs:	\$ -	Total Directs:	\$ -	Total Fee:	\$ 23,694.03

**SILT I-70 BIKE AND PEDESTRIAN OVERPASS
Town of Silt**

Effort to Conduct Tasks needed to accomplish Scope of Work	RockSol Consulting Group							Subtotal Hours	Subtotal Fee
	Senior Project Manager (hours)	Senior Project Engineer (hours)	Staff Engineer (hours)	Engineer-In-Training II (hours)	Engineer-In-Training I (hours)	Design Technician I (hours)	Project Control and Admin (hours)		
Billing Rate	\$ 274.29	\$ 232.35	\$ 165.18	\$ 116.77	\$ 104.62	\$ 80.84	\$ 105.61		
Waterline and Sanitary Sewer Design									
A. PRELIMINARY ENGINEERING								0	\$ -
a) Develop preliminary relocation design and plans								0	\$ -
								0	\$ -
								0	\$ -
B. FINAL ENGINEERING									
a) Finalize design								0	\$ -
b) Prepare plans, profiles, and details per owner								0	\$ -
								0	\$ -
Hours Sub-Total for Task defined above	0	0	0	0	0	0	0	0	
Engineering Fee Sub-Total for Task defined above	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -

Subconsultant KLJ	
Staff hour totals per task	Staff cost totals per task
136	\$ 19,175.02
128	\$ 17,305.18
264	\$ 36,480.20

0
264

Total Hours	Total Fee
0	\$ -
0	\$ -
0	\$ -
136	\$ 19,175.02
0	\$ -
0	\$ -
128	\$ 17,305.18
264	\$ 36,480.20

264
\$ 36,480.20

Mileage

RockSol Labor Cost Subtotal:	0	\$ -
	0	\$ 0.600
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
		\$ -
RockSol Other Direct Costs:		\$ -
RockSol Total Fee:		\$ -

Sub Labor:	264	\$ 36,480.20
Sub Directs:		\$ -
Sub Total Fee:		\$ 36,480.20

Total Labor:	264	\$ 36,480.20
Total Directs:		\$ -
Total Fee:		\$ 36,480.20

INTERGOVERNMENTAL AGREEMENT FOR MOSQUITO CONTROL – 2024

THE PARTIES to this Intergovernmental Agreement for Mosquito Control (“IGA”) are the **BOARD OF COUNTY COMMISSIONERS OF GARFIELD COUNTY, STATE OF COLORADO**, (hereinafter referred to as “County”); the **CITY OF GLENWOOD SPRINGS, STATE OF COLORADO**, (hereinafter referred to as “Glenwood”); the **TOWN OF CARBONDALE, STATE OF COLORADO**, (hereinafter referred to as “Carbondale”); the **CITY OF RIFLE, STATE OF COLORADO**, (hereinafter referred to as “Rifle”); the **TOWN OF SILT, STATE OF COLORADO**, (hereinafter referred to as “Silt”); the **TOWN OF NEW CASTLE, STATE OF COLORADO**, (hereinafter referred to as “New Castle”); and the **TOWN OF PARACHUTE, STATE OF COLORADO**, (hereinafter referred to as “Parachute”).

WHEREAS, the parties to this IGA are authorized by Section 29-1-201, *et seq.*, C.R.S., as amended, to provide for joint funding and cooperation to provide services and functions which each is otherwise lawfully authorized to provide; and

WHEREAS, the parties to this IGA desire to cooperate in funding and making available a County-wide mosquito control and education program; and

WHEREAS, a coordinated effort by the County and the municipalities within the County will permit a more effective mosquito control and education program and specifically will aid control of the mosquito species responsible for the spread of West Nile Virus.

NOW, THEREFORE, in mutual consideration of the premises and the covenants and promises set forth below, the parties to this IGA agree as follows:

1. **PROJECT.** The Project that is the subject of this IGA is a comprehensive integrated larval and adult mosquito control program, on public and private property throughout Garfield County that will be designed specifically for Garfield County and the municipalities by an independent contractor. The Project will provide surveillance, identifying mosquito breeding habitats and areas with high numbers of mosquito larvae and adults, with an emphasis on Culex mosquitoes. Surveillance will include the use of GIS mapping technology. The Project will include the use of chemical pesticides for adult and larval mosquito control in a manner safe to citizens, the environment and pets. Chemical applications will only be done when the elected officials of each pertinent jurisdiction, or their designated staff member, determine that mosquito levels have reached a threshold that poses a public health risk. Each jurisdiction is responsible for working with the Contractor to ensure that their jurisdiction is in compliance with the Federal Clean Water Act and the Colorado Discharge Permit System as administered by the Colorado Department of Public Health and Environment. The independent contractor will also provide community outreach and public education.

2. **PROJECT COSTS.** The cost for the entire Project that is the subject of this IGA shall not exceed Two Hundred Five Thousand Dollars and No Cents (\$205,000.00), with each town and city contributing the amounts set forth below for a total contribution of Sixty-Two Thousand Seven Hundred Dollars and No Cents (\$62,700.00) of the Project Cost. The remainder

will be contributed by the County for the twenty-nine (29) square miles of service area outside of the municipalities.

3. COUNTY RESPONSIBILITIES. The County shall be the coordinating entity and the contracting and fiscal authority for the Project. The County's responsibilities shall include the creation of the Request For Proposals ("RFP"), management of the RFP process, selection of the contractor and management of the contract. The County shall pay an amount not to exceed One Hundred Forty-Two Thousand Three Hundred Dollars and No Cents (\$142,300.00) of the total Project Cost of Two Hundred Five Thousand Dollars and No Cents (\$205,00.000), unless emergency services are required.

4. GLENWOOD SPRINGS RESPONSIBILITIES. Glenwood Springs shall be responsible for payment to the County of \$6,500.00.

5. CARBONDALE RESPONSIBILITIES: Carbondale shall be responsible for payment to the County of \$8,600.00.

6. RIFLE RESPONSIBILITIES: Rifle shall be responsible for payment to the County of \$23,400.00.

7. SILT RESPONSIBILITIES: Silt shall be responsible for payment to the County of \$6,300.00.

8. NEW CASTLE RESPONSIBILITIES: New Castle shall be responsible for payment to the County of \$7,100.00.

9. PARACHUTE RESPONSIBILITIES: Parachute shall be responsible for payment to the County of \$10,800.00.

10. PARTY RESPONSIBILITIES: All parties to this IGA shall cooperate with and assist the independent contractor chosen by the County to perform the work of the Project.

11. REMEDIES. If any of the cities or towns, identified in Paragraphs 4 through 9 above, fails to perform their payment obligation(s), the County may assume responsibility for the defaulting payment(s), and all other obligations of this IGA shall remain in full force and effect.

12. CONTRACT AWARD. The contract anticipated to define the Scope of Work needed for the Project shall be awarded by Garfield County pursuant to the terms of its Procurement Manual. The Notice to Proceed may be awarded prior to the payment obligations of the municipalities and towns being met.

13. INDEMNIFICATION. The parties acknowledge each is subject to the constitutional prohibitions against indemnification in Colo. Const. art XI, § 1. Neither can indemnify the other.

Nothing herein shall be interpreted as a waiver of governmental immunity to which each party would otherwise be entitled under Section 24-10-101, *et seq.*, C.R.S., as amended.

14. APPROPRIATION. This IGA is contingent upon appropriation and budgeting for the costs required for the Project. Should any party fail to appropriate or have available sufficient funds to pay for the costs of its obligations set forth herein, this IGA shall be considered of no force or effect, except to the extent that the County has assumed the obligations of another party, as set forth herein. This IGA is not intended to, nor does it create a multi-year fiscal obligation as defined by Section 20, Article X of the Constitution of the State of Colorado.

15. EFFECTIVE DATE. This IGA shall be effective January 1, 2024 through December 31, 2024, no matter the date of execution.

16. AMENDMENT. This IGA may be amended by the parties solely through a written agreement signed by each.

17. FACSIMILES AND COUNTERPARTS. This IGA may be signed in counterparts, and facsimile signatures may be substituted for original signatures.

18. GOVERNING LAW. The laws of the State of Colorado shall govern the validity, performance and enforcement of this IGA. Venue for any action instituted pursuant to this IGA shall lie in Garfield County, Colorado.

19. AUTHORITY. Each person signing this IGA represents and warrants that said person is fully authorized to enter into and execute this IGA and to bind the party represented to the terms and conditions hereof.

20. NOTICE. All notices required under this IGA shall be in writing and shall be hand delivered or sent by registered or certified mail, return receipt requested, postage prepaid to the addresses of the parties set forth below. Notice addresses may be changed without amendment to this IGA.

Notice to County:

Board of County Commissioners
Attn: County Manager
108 8th Street, Suite 101
Glenwood Springs, CO 81601
Phone: (970) 945-5004
Fax: (970) 945-7785

Notice to Glenwood:

City of Glenwood Springs
Attn: City Manager
101 W. 8th St.
Glenwood Springs, CO 81601
Phone: 384-6400

Notice to Carbondale: Town of Carbondale
Attn: Town Manager
511 Colorado Avenue
Carbondale, CO 81623
Phone: (970) 963-2733
Fax: (970) 963-9140

Notice to Rifle: City of Rifle
Attn: City Manager
202 Railroad Avenue
P.O. Box 1908
Rifle, CO 81650
Phone: (970) 625-2121

Notice to Silt: Town of Silt
Attn: Town Administrator
231 N. 7th St., Box 70
Silt, CO 81652
Phone: (970) 876-2353

Notice to New Castle: Town of New Castle
Attn: Town Administrator
450 W. Main
P.O. Box 90
New Castle, CO 81647
Phone: (970) 984-2311

Notice to Parachute: Town of Parachute
Attn: Town Administrator
222 Grand Valley Way
Box 100
Parachute, CO 81635
Phone: (970) 285-7630

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ATTEST:

**BOARD OF COUNTY COMMISSIONERS
OF GARFIELD COUNTY, COLORADO**

Clerk to the Board

By: _____
Chairman

Dated: _____

ATTEST:

**CITY OF GLENWOOD SPRINGS,
STATE OF COLORADO**

City Clerk

By: _____
Mayor

Dated: _____

ATTEST:

**TOWN OF CARBONDALE
STATE OF COLORADO**

Town Clerk

By: _____
Mayor

Dated: _____

ATTEST:

**CITY OF RIFLE
STATE OF COLORADO**

City Clerk

By: _____
Mayor

Dated: _____

ATTEST:

**TOWN OF SILT
STATE OF COLORADO**

Town Clerk

By: _____
Mayor

Dated: _____

ATTEST:

**TOWN OF NEW CASTLE
STATE OF COLORADO**

Town Clerk

By: _____
Mayor

Dated: _____

ATTEST:

**TOWN OF PARACHUTE
STATE OF COLORADO**

Town Clerk

By: _____
Mayor

Dated: _____

T:\Vegetation Management\IGAs - Intergovernmental\MOSQUITO IGA\2024-IGA Mosquitos.doc

MEMORANDUM

TO: The Town of Silt Board of Trustees

FROM: Mark Chain, Planner *MC*

DATE: March 20, 2024

RE: Resolution of Substantial Compliance
LLCRFV and Jurmu Property

Attached is a Resolution of Substantial Compliance for the annexation of 0.723 acres into the Town of Silt. The purpose of the annexation is to add this property to current property owned by the Laestadian Lutheran Church of the Roaring Fork Valley. The Petitioners for Annexation are Matthew and Susan Jurmu, who own property directly to the west of the church. The main church property was previously annexed into the Town. The Planning Commission examined this application on December 8, 2023 and January 9, 2024 and recommend approval of the annexation as well as placing the property into the Agricultural-Rural Zone District. The Planning Commission took action by adoption of Planning and Zoning Commission Resolution No. 1- Series of 2024.

The purpose of the Resolution is for the sole purpose of finding that the Annexation Petition is in substantial compliance with State Annexation statutes and requirements. The hearing for Zoning and Finding of Facts will be held on May 13, 2024

**TOWN OF SILT
RESOLUTION NO. 12
SERIES OF 2024**

A RESOLUTION FINDING SUBSTANTIAL COMPLIANCE WITH AN ANNEXATION PETITION FOR A PROPERTY OWNED BY MATTHEW AND SUSAN JURMU WEST OF COUNTY ROAD 231 INTO THE MUNICIPAL BOUNDARIES OF THE TOWN OF SILT, GARFIELD COUNTY, STATE OF COLORADO

WHEREAS, on or about October 16, 2023 the Laestadian Lutheran Church of the Roaring Fork Valley and Matthew and Susan Jurmu (hereinafter referred to as Petitioners”) submitted an Annexation Application, a Petition for Annexation, and Affidavit of Circulator for that real property specifically described on Exhibit “A” attached hereto and known as the LLCRFV Annexation No. 2; or more generally known as the “Property”; and

Whereas, on or about November 8, 2023, the Planning & Zoning Commission considered the Annexation Petition and Application materials for the Property, including a Lot Line Adjustment Plat which will be considered at a future time and held a public hearing to take citizen comment; and

WHEREAS, the Silt Planning and Zoning Commission held a second public hearing on January 9, 2024 to further review the proposed annexation, additional materials provided by the petitioners and members of the public; and

WHEREAS, the Silt Planning and Zoning Commission adopted a resolution recommending to the Board of Trustees that they annex the subject property with conditions and that the property be included into the Agricultural – Rural Zone District; and

WHEREAS, the Town of Silt (the “Town”) Planning Staff advised the Board of Trustees that after a review of the Annexation Petition and Map, staff determined that the Petition and map are in substantial compliance with the state statutes, as required by C.R.S. §31-12-107; and

WHEREAS, the Petition alleges as follows:

- 1) It is desirable and necessary that the territory described above be annexed to the Town.
- 2) The requirements of C.R.S. §31-12-104, as amended, exist or have been met, including without limitation the following:
 - a) Not less than 1/6th of the perimeter of the area proposed to be annexed is contiguous with the Town.

- b) A community of interest exists between the area proposed to be annexed and the Town.
 - c) The area proposed to be annexed is urban or will be urbanized in the near future.
 - d) The area proposed to be annexed is integrated with or is capable of being integrated with the Town.
- 3) The requirements of C.R.S. §31-12-105, as amended, exist or have been met, including without limitation the following:
- a) In establishing the boundaries of the area proposed to be annexed, no land held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate:
 - (1) has been divided into separate parts or parcels without the written consent of the landowner or landowners thereof.
 - (2) comprising twenty (20) acres or more (which together with buildings and improvements situated thereon having a valuation for assessment in excess of \$200,000.00 for ad valorem tax purposes for the year preceding the proposed annexation), has been included without the written consent of the landowners.
 - b) No annexation proceedings have been commenced for the annexation to a municipality other than the Town of Silt, Colorado, of all or part of the territory proposed to be annexed.
 - c) The annexation proposed in the Petition will not result in the detachment of area from any school district and the attachment of the same area to another school district.
 - d) The annexation proposed in the Petition will not have the effect of extending the municipal boundary of the Town more than three (3) miles in any direction from any point on the current municipal boundary of the Town in any one year; and

WHEREAS, the Town has or will have in place a plan meeting the requirements of C.R.S. §31-12-105(e) prior to the effective date of the proposed annexation; and

WHEREAS, no election for annexation of the area proposed to be annexed to the Town has been held in the preceding twelve (12) months; and

WHEREAS, the signer of the Petition is the owner of one hundred percent (100%) of the territory proposed to be annexed, exclusive of public streets and alleys; and

WHEREAS, the annexation to the Town of the area proposed to be annexed will not result in a change of county boundaries; and

WHEREAS, the name and mailing address of the signer of the Petition and date of signing are included in the Petition, and the legal descriptions of the land owned by Petitioner is attached to the Petition. No signature on the Petition is dated more than 180 days prior to the date of filing of the Petition for annexation with the Town Clerk; and

WHEREAS, the Petition is accompanied by four (4) or more copies of an Annexation Map containing, among other things, the following information:

- a) A written legal description of the boundaries of the area proposed to be annexed to the Town;
- b) The boundary of the area proposed to be annexed to the Town;
- c) Within the annexation boundary map, a showing of the location of each ownership tract in unplatted land and, if part or all of the area is platted, the boundaries and the plat numbers of plots or of lots and blocks; and
- d) Next to the boundary of the area proposed to be annexed, a drawing of the contiguous boundary of the Town; and

WHEREAS, none of the area proposed to be annexed to the Town of Silt, Colorado, is presently a part of any incorporated city, city and county, or town, and is not contiguous to any other incorporated city, city and county, or town; and

WHEREAS, the Silt Board of Trustees has determined that the Petition and appurtenant documents are in substantial compliance with the requirements of sections 31-12-104, 31-12-105, and 31-12-107, C.R.S.;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SILT, COLORADO, THAT:

- 1) The Town incorporates the foregoing recitals as findings by the Town of Silt, Board of Trustees (the "Board").
- 2) The Board of Trustees of the Town of Silt hereby accepts the Petition for Annexation submitted by the Laestadian Lutheran Church of the Roaring Fork Valley and Matthew and Susan Jurnu for a 0.723-acre parcel of land west of County Road 231 as shown on the attached Exhibit "A".

3) The Petition is in substantial compliance with the requirements of the Municipal Annexation Act of 1965, C.R.S. §31-12-107(1), as amended.

4) Pursuant to 31-12-108, C.R.S., the Board will hold a hearing upon the Petition for the purpose of determining and finding whether the area proposed to be annexed meets the applicable requirements of C.R.S. §31-12-104 and §31-12-105, as amended, and is considered eligible for annexation. The hearing shall be held on **May 13, 2024**, commencing at the hour of 7 p.m. at 231 N. 7th Street, Silt, Colorado.

5) Any person may appear at such hearing and present evidence upon any matter to be determined by the Board of Trustees for the Town of Silt, Colorado.

6) The Town Clerk of the Town of Silt, Colorado shall give notice of the hearing to be held upon the Petition by causing notice thereof, in accordance with C.R.S. §31-12-108(2), as amended, to be published once a week for four (4) successive weeks in the *Glenwood Post Independent*, a newspaper of general circulation in the area proposed to be annexed, the first publication to occur at least thirty (30) days prior to the aforesaid hearing. In addition, a copy of the published notice, together with a copy of this resolution and petition as filed, shall be sent by registered mail by the Town Clerk to the board of county commissioners and to the county attorney and to any special district or school district having territory within the area to be annexed at least twenty-five (25) days prior to the hearing date.

INTRODUCED, READ AND APPROVED at a regular meeting of the Board of Trustees of the Town of Silt, Colorado held on the 25th day of March, 2024.

ATTEST:

TOWN OF SILT

Mayor Keith B. Richel

Town Clerk Sheila M. McIntyre, CMC

EXHIBIT A

LEGAL DESCRIPTION

A TRACT OF LAND SITUATED IN SECTION 4 TOWNSHIP 6 SOUTH, RANGE 92 WEST OF THE 6TH P.M. COUNTY OF GARFIELD, STATE OF COLORADO BEING A PORTION OF LOT 2 WILLS SUBDIVISION EXEMPTION, ACCORDING TO THE FINAL PLAT THEREOF RECORDED JULY 13, 1998 AS RECEPTION NO. 528540; SAID PARCEL OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 2 WILLS SUBDIVISION, WHENCE THE NORTHEAST CORNER SAID SECTION 4 BEARS N.16°53'03E. A DISTANCE OF 1382.21 FEET; THENCE S.00°37'54E. ALONG THE EASTERLY BOUNDARY LINE OF SAID LOT 2 A DISTANCE OF 315.00 FEET; THENCE LEAVING SAID EASTERLY BOUNDARY S.89°23'49W ALONG THE SOUTHERLY BOUNDARY LINE OF SAID LOT 2 A DISTANCE OF 100.00 FEET; THENCE LEAVING SAID SOUTHERLY BOUNDARY N.00°37'54W. A DISTANCE OF 315.00 FEET, TO THE NORTHERLY BOUNDARY LINE OF SAID LOT 2; THENCE N.89°23'49E. ALONG SAID NORTHERLY BOUNDARY LINE A DISTANCE OF 100.00 FEET TO THE POINT OF BEGINNING.

COUNTY OF GARFIELD
STATE OF COLORADO

SAID TRACT OF LAND CONTAINING 31,500 SQUARE FEET OR 0.723 ACRES,
MORE OR LESS.

LCCRFV ANNEXATION NO.2
A PARCEL OF LAND SITUATED IN SE 1/4 NE 1/4 OF SECTION 4 TOWNSHIP 6 SOUTH, RANGE 92 WEST OF THE 6TH P.M.
TOWN OF SILT, COUNTY OF GARFIELD, STATE OF COLORADO.

SHEET 1 OF 1
PURPOSE STATEMENT
 THE PURPOSE OF THIS ANNEXATION MAP IS TO SHOW THE ANNEXATION OF THE TRANSFER PARCEL.



VICINITY MAP
 SCALE 1" = 1000'

CERTIFICATE OF DEDICATION AND OWNERSHIP
 KNOW ALL MEN BY THESE PRESENTS THAT THE LAZARUS LUTHERAN CHURCH OF THE BOARDING HOUSE VALLEY, BEING SOLE OWNER IN FEE SIMPLE OF ALL THAT REAL PROPERTY DESCRIBED AS FOLLOWS:

ANNEXATION PARCEL
 A TRACT OF LAND SITUATED IN SECTION 4 TOWNSHIP 6 SOUTH, RANGE 92 WEST OF THE 6TH P.M. COUNTY OF GARFIELD, STATE OF COLORADO BEING A PORTION OF LOT 27818 L.B. SUBDIVISION EXEMPTION ACCORDING TO THE FINAL PLAT THEREOF RECORDED JULY 11, 1988 AS RECEPTION NO. 82984, SAID PARCEL OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEING AND AS THE NORTHWEST CORNER OF SAID LOT 27818 L.B. SUBDIVISION, WHEREAS THE NORTHWEST CORNER SAID SECTION 4 BEARS N 1/2° E 1/2° S, A DISTANCE OF 1982.1 FEET, THENCE 88° 37' 15" E, ALONG THE EASTERY BOUNDARY LINE OF SAID LOT 27818 L.B. SUBDIVISION A DISTANCE OF 31.88 FEET, THENCE LEAVING SAID EASTERY BOUNDARY LINE TO THE POINT OF BEGINNING, THENCE S 89° 57' 15" E, ALONG THE SOUTHERLY BOUNDARY LINE OF SAID LOT 27818 L.B. SUBDIVISION A DISTANCE OF 198.88 FEET, THENCE LEAVING SAID SOUTHERLY BOUNDARY LINE OF SAID LOT 27818 L.B. SUBDIVISION TO THE NORTHERLY BOUNDARY LINE OF SAID LOT 27818 L.B. SUBDIVISION A DISTANCE OF 31.88 FEET TO THE POINT OF BEGINNING.

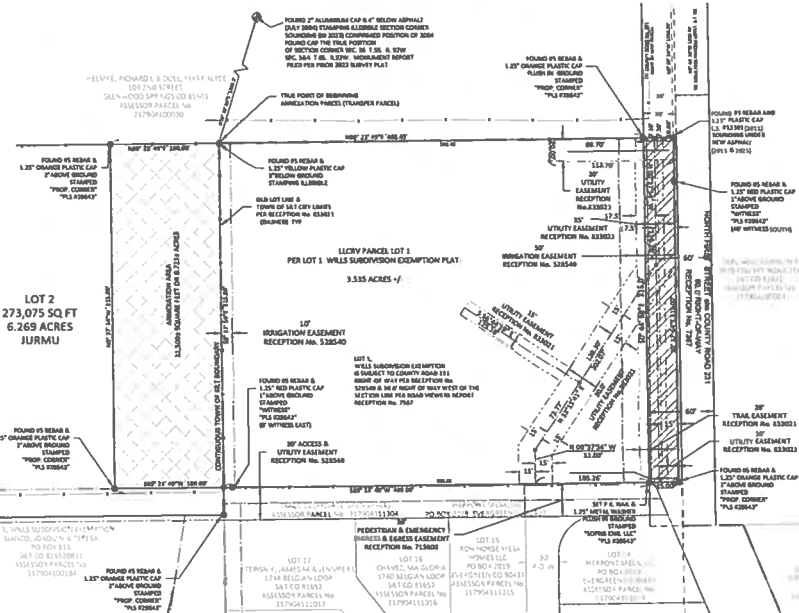
COUNTY OF GARFIELD
 STATE OF COLORADO
 SAID TRACT OF LAND CONTAINING 31.888 SQUARE FEET OR 0.723 ACRES, MORE OR LESS.

ALSO SHOWN AS TRANSFER PARCEL ACCORDING TO THE LOT 1 AND LOT 2 WELLS SUBDIVISION EXEMPTION-BOUNDARY LINE ADJUTMENT PLAT RECORDED AS RECEPTION NO. 325540 OF THE TOWN OF SILT, COUNTY RECORD.

DO WE THESE PRESENTS CONSENT TO THE ANNEXATION THEREOF TO THE TOWN OF SILT.

EXECUTED THIS _____ DAY OF _____ A.D. 20____
 BY: MATTHEW ARMSTRONG AND SUSAN ARMSTRONG

STATE OF COLORADO
 COUNTY OF GARFIELD
 COUNTY RECORDER
 THE FOREGOING DEDICATION WAS ACKNOWLEDGED BEFORE ME, THIS _____ DAY OF _____ A.D. 20____, BY MATTHEW ARMSTRONG AND SUSAN ARMSTRONG
 BY COMMISSION EXPIRES _____
 WITNESSED BY HAND AND SEAL



ANNEXATION TABLE

15' IRRIGATION EASEMENT	80.00
15' UTILITY EASEMENT	170.00
15' PEDESTAL AND EMERGENCY EASEMENT	70.00
TOTAL	220.00

TITLE INSURANCE COMPANY OR ATTORNEY'S CERTIFICATE
 THIS CERTIFICATE IS TO BE COMPLETED BY THE TITLE INSURANCE COMPANY OR ATTORNEY AT LAW. THE TITLE INSURANCE COMPANY OR ATTORNEY AT LAW HAS EXAMINED THE RECORDS OF THE COUNTY OF GARFIELD, COLORADO, AND HAS DETERMINED THAT THE TITLE TO SAID LAND IS FREE FROM ALL LIENS, TAXES AND ENCUMBRANCES, EXCEPT AS FOLLOWS:

REMARKS: _____ TITLE: _____ DATE: _____

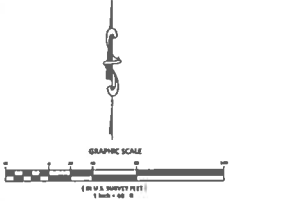
BOARD OF TRUSTEES CERTIFICATE
 THIS ANNEXATION MAP IS APPROVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SILT, COLORADO THIS _____ DAY OF _____, 20____. THE BOARD OF TRUSTEES HAS REVIEWED THE ANNEXATION MAP AND HAS DETERMINED THAT THE ANNEXATION MAP IS IN ACCORDANCE WITH THE TOWN CHARTER AND THE PUBLIC INTEREST. THE BOARD OF TRUSTEES HAS RESOLVED TO APPROVE THE ANNEXATION MAP AND TO AUTHORIZE THE TOWN ENGINEER TO EXECUTE THE ANNEXATION MAP AND TO AUTHORIZE THE TOWN ENGINEER TO CONTRACT FOR THE CONSTRUCTION OF THE ANNEXATION MAP AND TO AUTHORIZE THE TOWN ENGINEER TO CONTRACT FOR THE CONSTRUCTION OF THE ANNEXATION MAP AND TO AUTHORIZE THE TOWN ENGINEER TO CONTRACT FOR THE CONSTRUCTION OF THE ANNEXATION MAP.

BY: _____ SECRETARY, TOWN OF SILT, COLORADO
 WITNESSED BY HAND AND SEAL OF THE TOWN OF SILT, COLORADO
 ATTEST: _____ TOWN CLERK

SURVEYOR'S STATEMENT
 I, _____, A PROFESSIONAL LAND SURVEYOR LICENSED UNDER THE LAWS OF THE STATE OF COLORADO, DO HEREBY STATE THAT THE LCCRFV ANNEXATION MAP NO. 2 FOR THE ANNEXATION PARCEL, BEING HEREIN FILED, WAS PREPARED UNDER MY SUPERVISION ON THE BASIS OF CERTAIN PLATS, DEEDS AND OTHER DOCUMENTS OF RECORD WHICH WERE AUTHENTICATED BY A FIELD INSPECTOR CONDUCTED UNDER MY SUPERVISION AND THAT SAID ANNEXATION MAP IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

BY: _____ SURVEYOR
 DATED: _____

CLERK AND RECORDER'S CERTIFICATE
 SAID ANNEXATION MAP NO. 2 FOR RECORD IN THE OFFICE OF THE CLERK AND RECORDER OF GARFIELD COUNTY, COLORADO AT _____ O'CLOCK _____ M., THIS _____ DAY OF _____, 20____, IN BOOK _____ AT PAGE _____ RECEPTION NO. _____



SOPRIS ENGINEERING LLC
 800 WEST STREET, SUITE 200, GLENWOOD SPRING, CO 81601
 970-261-1111

PETITION FOR ANNEXATION

TO: THE TOWN CLERK AND THE BOARD OF TRUSTEES OF THE TOWN OF SILT,
COLORADO

The undersigned, in compliance with the "Municipal Annexation Act of 1965," C.R.S. §31-12-101 et seq., as amended, hereby petition(s) the Board of Trustees of the Town of Silt, Colorado, for annexation to the Town of Silt, the following described unincorporated territory located in the County of Garfield, State of Colorado, and more particularly described in Exhibit A, attached hereto and incorporated herein by this reference. In support of said Petition for Annexation, the undersigned submits the attached annexation map, and states and alleges as follows:

1. It is desirable and necessary that the property described in Exhibit A be annexed to the Town of Silt, Colorado.
2. The requirements of C.R.S. §§31.12-104 and 31-12-105, as amended, exist and have been met as follows:
 - a. Not less than one-sixth (1/6) of the perimeter of the area proposed to be annexed is contiguous with the Town of Silt, Colorado.
 - b. A community of interest exists between the Town and the area proposed to be annexed to the Town of Silt, Colorado.
 - c. The area proposed to be annexed is urban or will be urbanized in the near future.
 - d. The area proposed to be annexed is integrated or is capable of being integrated with the Town of Silt, Colorado.
 - e. In establishing the boundaries of the area proposed to be annexed, no real property held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate, will be divided into separate parts or parcels without the written consent of the landowners.
 - f. In establishing the boundaries of the area proposed to be annexed, no real property held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate, comprising twenty (20) acres or more (which together with the buildings and improvements situated thereon has a valuation for assessment in excess of \$200,000.00 for ad valorem tax purposes for the year next preceding the annexation) shall be included without the written consent of the landowners.
 - g. The property proposed for annexation is not presently part of any incorporated city or town, nor have annexation proceedings been commenced for the annexation of part of all of such property to another municipality.

- h. The proposed annexation will not result in the detachment of real property from any school district and the attachment of same to another school district.
- i. The proposed annexation will not have the effect of extending the municipal boundary more than three (3) miles in any direction in one (1) year.

3. The undersigned is the owner of 100 percent of the real property proposed to be annexed, and hereby consents to the establishment of the boundaries of this property as shown on the annexation plat submitted herewith.

4. No election for annexation to the Town of Silt, Colorado, has been initiated for the real property to be annexed hereunder within the preceding twelve (12) months.

5. The mailing address of the Petitioner is as follows:
1859 N 1st Street Silt, CO 81652

WHEREFORE, the undersigned requests that the Town approve the annexation of the territory to be annexed.

Signed this 19th day of July, 2023

Logan Jumu

STATE OF COLORADO)
) §
 COUNTY OF GARFIELD)

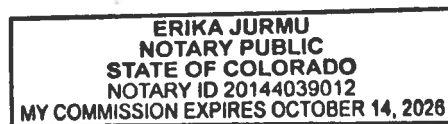
Acknowledged, subscribed, and sworn to before me this 19th day of July, 2023,
 by Logan Jumu and _____.

WITNESS my hand and official seal.

My Commission expires: 10/14/2026.

Erika Jumu

 Notary Public



AFFIDAVIT OF CIRCULATOR

STATE OF COLORADO)
) §
COUNTY OF GARFIELD)

The undersigned, being duly sworn, states as follows:

1. He is over 21 years of age;
2. He was the circulator of the Petition attached hereto; and
3. Each signature thereon is the signature of the person that it purports to be.

Logan Jumu

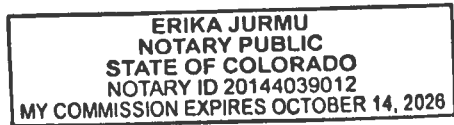
STATE OF COLORADO)
) §
COUNTY OF GARFIELD)

Acknowledged, subscribed, and sworn to before me this 19th day of July, 2023
by Logan Jumu.

WITNESS my hand and official seal.

My Commission expires: 10/14/2026.

Erika Jumu
Notary Public



LLCRFV ANNEXATION NO.2
A PARCEL OF LAND SITUATED IN SE 1/4 NE 1/4 OF SECTION 4 TOWNSHIP 6 SOUTH, RANGE 92 WEST OF THE 6TH P.M.
TOWN OF SILT, COUNTY OF GARFIELD, STATE OF COLORADO.

SHEET 1 OF 3
PURPOSE STATEMENT
 THE PURPOSE OF THIS ANNEXATION MAP IS TO SHOW THE ANNEXATION OF THE TRANSFER PARCEL



CERTIFICATE OF DEDICATION AND OWNERSHIP

KNOW ALL MEN BY THESE PRESENTS THAT THE LACRISTADIAN LUTHERAN CHURCH OF THE ROCKING HORSE VALLEY, BEING SOLE OWNER IN FEE SIMPLE OF ALL THAT REAL PROPERTY DESCRIBED AS FOLLOWS:

ANNEXATION PARCEL

A TRACT OF LAND SITUATED IN SECTION 4 TOWNSHIP 6 SOUTH, RANGE 92 WEST OF THE 6TH P.M. COUNTY OF GARFIELD, STATE OF COLORADO BEING A PORTION OF LOT 2 WELLS SUBDIVISION EXCEPT ACCORDING TO THE SMALL PLAT THEREOF RECORDED JULY 11, 1989 AS RECEPTION NO. 533540. SAID PARCEL OF LAND BEING MORE PARTICULARY DESCRIBED AS FOLLOWS:

BEINGING AS THE NORTHEAST CORNER OF SAID LOT 2 WELLS SUBDIVISION, WHENCE THE NORTHEAST CORNER OF SAID SECTION 4 BEARS N 17° 17' 51" E, A DISTANCE OF 1362.21 FEET; THENCE S 88° 57' 24" E, ALONG THE EASTERN BOUNDARY LINE OF SAID LOT 2 A DISTANCE OF 31.54 FEET; THENCE S 21° 15' 45" E, ALONG THE SOUTHERLY BOUNDARY LINE OF SAID LOT 2 A DISTANCE OF 194.81 FEET; THENCE S 17° 17' 51" E, ALONG THE SOUTHERLY BOUNDARY LINE OF SAID LOT 2, THENCE S 88° 57' 24" E, ALONG SAID NORTHEAST BOUNDARY LINE A DISTANCE OF 194.81 FEET TO THE POINT OF BEGINNING.

COUNTY OF GARFIELD
 STATE OF COLORADO

SAID TRACT OF LAND CONTAINING 31,289 SQUARE FEET OR 0.723 ACRES, MORE OR LESS. ALSO KNOWN AS TRANSFER PARCEL, ACCORDING TO THE LOT 1 AND LOT 2 WELLS SUBDIVISION EXCEPT ACCORDING TO THE SMALL PLAT THEREOF RECORDED AS RECEPTION NO. 533540 OF THE COUNTY OF GARFIELD RECORDS.

DO BY THESE PRESENTS CONSENT TO THE ANNEXATION THEREOF TO THE TOWN OF SILT.

EXECUTED THIS _____ DAY OF _____ A.D. _____

LOT 2 OWNER, MATTHEW ARJUN AND SUSAN ARJUN

BY: MATTHEW ARJUN _____

BY: SUSAN ARJUN _____

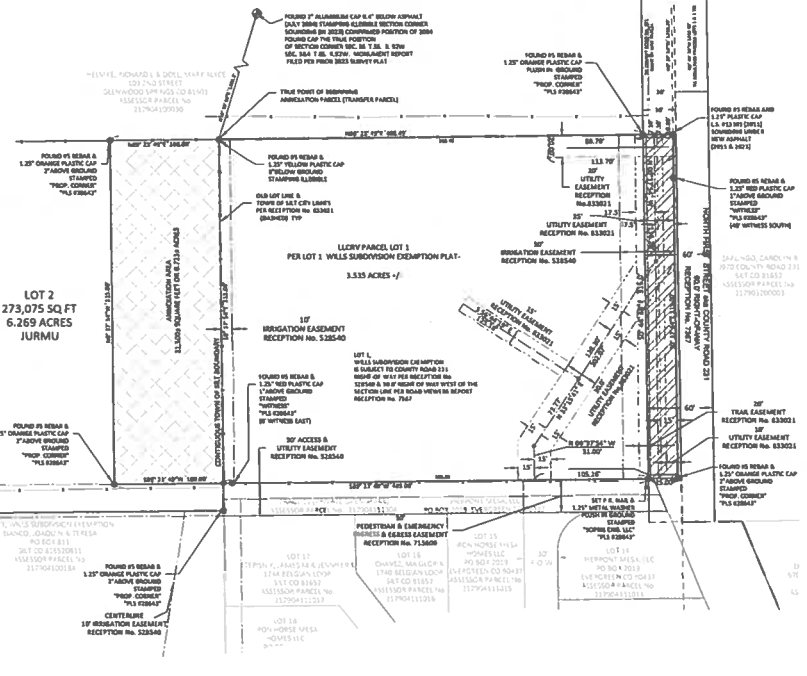
STATE OF COLORADO _____

COUNTY OF GARFIELD _____

THE FOREGOING DEDICATION WAS ACKNOWLEDGED BEFORE ME, THIS _____ DAY OF _____ A.D. _____ BY MATTHEW ARJUN AND SUSAN ARJUN.

MY COMMISSION EXPIRES _____

INTEREST BY NAME AND SEAL _____



TITLE INSURANCE COMPANY OR ATTORNEYS CERTIFICATE

I, _____, _____, DOES HEREBY CERTIFY THAT _____ HAS EXAMINED THE TITLE TO ALL LANDS HEREIN DEICATED AND SHOWN UPON THIS PLAT AND TITLE TO SUCH LAND IS IN THE DEEDITION FREE AND CLEAR OF ALL LIENS, TAXES AND ENCUMBRANCES EXCEPT AS FOLLOWS:

SIGNATURE _____ TITLE _____ DATE _____

BOARD OF TRUSTEES CERTIFICATE

THIS ANNEXATION MAP IS APPROVED BY THE BOARD OF TRUSTEES OF THE TOWN OF SILT, COLORADO THE JURISDICTION OF WHICH IS OVER SAID TOWN AND WITH THE CLERK AND RECORDER OF THE COUNTY OF GARFIELD, COLORADO, IN ACCORDANCE WITH THE PUBLIC DEDICATION BROWN ACT SUBJECT TO THE PROVISIONS SAID ACT, AND HAS ORDERED THE TOWN OF SILT TO FURNISH AND CONSTRUCTION OF IMPROVEMENTS ON LANDS HEREIN DEICATED TO THE PUBLIC EXCEPT AS SPECIFICALLY ADVERSE TO THE BOARD OF TRUSTEES AND FURTHER THAT SAID APPROVAL SHALL NOT PREJUDICE THE POWER OF SILT FOR IMPROVEMENTS OF STREETS AND UTILITIES DEDICATED TO THE PUBLIC UNLESS CONTRACTOR OF IMPROVEMENTS THEREON HAVE BEEN COMPLETED TO THE SATISFACTION OF THE BOARD OF TRUSTEES AND THE APPLICABLE INDUSTRY PRACTICE HAS BEING.

TOWN OF SILT

BY: KEVIN ROBEY, MAYOR _____

WHEREBY BY NAME AND SEAL OF THE TOWN OF SILT, COLORADO

ATTEST: _____ TOWN CLERK

SURVEYOR'S STATEMENT

I, SAHIL S. BECKLER, L.S. No. 39863, A PROFESSIONAL LAND SURVEYOR LICENSED UNDER THE LAWS OF THE STATE OF COLORADO, DO HEREBY STATE THAT THE LLCRFV ANNEXATION MAP NO. 2 FOR THE ANNEXATION PARCEL, BEING HEREIN, WAS PREPARED UNDER MY SUPERVISION IN THE BASIS OF CERTAIN PLATS, DEEDS AND OTHER DOCUMENTS OF RECORD WHICH WERE SUBMITTED WITH A FIELD INSPECTION CONDUCTED UNDER MY SUPERVISION AND THAT SAID ANNEXATION MAP IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

BY: SAHIL S. BECKLER, L.S. No. 39863 _____

DATED: _____

CLERK AND RECORDER'S CERTIFICATE

THIS ANNEXATION MAP WAS FILED FOR RECORD IN THE OFFICE OF THE CLERK AND RECORDER OF GARFIELD COUNTY.

COLORADO, AT _____ O'CLOCK _____ M., THIS _____ DAY OF _____

BY: _____ AT PAGE _____, RECEPTION NO. _____

ANNEXATION TABLE

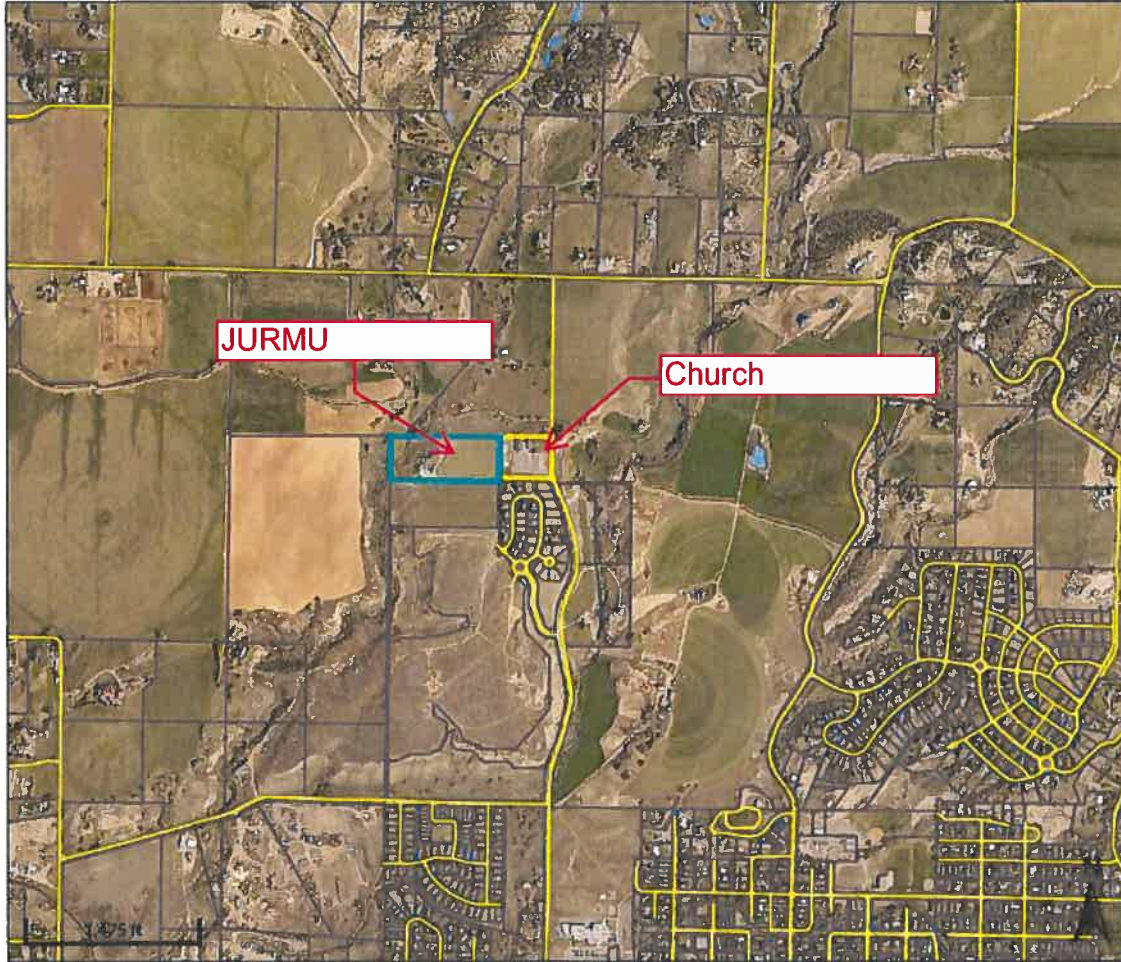
100' ANNEXATION PARCEL BOUNDARY	200' OF
100' ANNEXATION PARCEL BOUNDARY	100' OF
100' ANNEXATION PARCEL BOUNDARY	100' OF

GRAPHIC SCALE
 1" = 100' (IN U.S. SURVEY FEET)



LLCRFV-JURMU LOCATION MAP
ANNEXATIONB AND ZONING

Created by: CHAIN



Overview



Legend

-  Parcels
-  Roads
- Parcel/Account Numbers
- Owner Name
-  Lakes & Rivers
-  County Boundary Line

Account Number	R200830	Physical Address	901 231 COUNTY RD	2019 Total Actual Value	\$912,930	Last 2 Sales	
Parcel Number	217904100183	Owner Address	SILT	81652		Date	Price
Acres	7		JURMU, MATHEW &			8/10/2021	\$851,500
Land SqFt	0		SUSAN			10/16/2019	\$530,000
Tax Area	020		901 COUNTY ROAD 231				
2019 Mill Levy	66.3370		SILT CO 81652				

Date created: 11/2/2023
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Developed by  Schneider GEOSPATIAL

**TOWN OF SILT
BOARD OF TRUSTEES REGULAR MEETING
March 25, 2024**

AGENDA ITEM SUMMARY

SUBJECT: First reading of Ordinance No. 5, Series 2024, AN ORDINANCE OF THE TOWN OF SILT, COLORADO, ACTING BY AND THROUGH ITS WATER AND WASTEWATER ACTIVITY ENTERPRISE DESIGNATING REPRESENTATIVES AUTHORIZED TO COORDINATE WITH THE COLORADO DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT AND THE COLORADO WATER RESOURCES AND POWER DEVELOPMENT AUTHORITY REGARDING FINANCIAL MATTERS

PROCEDURE: Public Hearing

RECOMMENDATION: Adopt Ordinance

SUMMARY AND BACKGROUND OF SUBJECT MATTER: With the departure of Administrator Layman and Public Works Director Fonner new signatories for the WTP project need to be formally identified as required by the Colorado Department of Public Health and Environment and the Colorado Water Resources and Power Development Authority. The proposed Ordinance No. 5 designates Town Clerk Sheila McIntire and Town Treasurer Amie Tuckers as authorized representatives, and any successor.

FUNDING SOURCE: N/A

ORDINANCE FIRST READING DATE: March 25, 2024 (Pending)

ORDINANCE SECOND READING DATE: April 8, 2024 (Scheduled)

RESOLUTION READING DATE:

ORIGINATED BY:

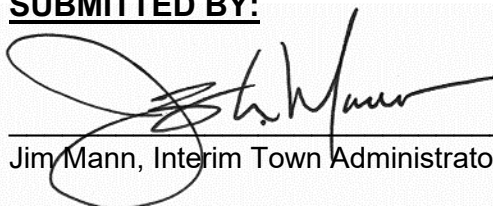
PRESENTED BY: Jim Mann, Interim Administrator

DOCUMENTS ATTACHED: Ordinance No. 5

TOWN ATTORNEY REVIEW YES [] NO INITIALS _____

SUBMITTED BY:

REVIEWED BY:



Jim Mann, Interim Town Administrator

Sheila M. McIntyre
Sheila M. McIntyre, Town Clerk

**TOWN OF SILT
ORDINANCE NO. 5
SERIES OF 2024**

**AN ORDINANCE OF THE TOWN OF SILT, COLORADO, ACTING BY
AND THROUGH ITS WATER AND WASTEWATER ACTIVITY
ENTERPRISE, DESIGNATING REPRESENTATIVES AUTHORIZED
TO COORDINATE WITH THE COLORADO DEPARTMENT OF
PUBLIC HEALTH AND ENVIRONMENT AND THE COLORADO
WATER RESOURCES AND POWER DEVELOPMENT AUTHORITY
REGARDING FINANCIAL MATTERS.**

WHEREAS, the Town of Silt, Colorado (the “Town”), is a municipal corporation duly organized and operating as a home-rule municipality under its Town Charter and the Constitution and laws of the State of Colorado (unless otherwise indicated, capitalized terms used in this preamble shall have the meanings set forth in Section 1 of this Ordinance); and

WHEREAS, under Section 8-19 of the Charter, the Town may, subject to any applicable limitations in the Colorado Constitution, borrow money and issue securities or enter into other obligations to evidence such borrowing in any form and in any manner determined by the Board of Trustees to be in the best interests of the Town; and

WHEREAS, the Board is acting hereunder as the governing body of the Enterprise;
and

WHEREAS the Colorado Water Resources and Power Development Authority, a body corporate and political subdivision of the State, has established and administers a Drinking Water Revolving Fund (“DWRF”) to enable the State to comply with the provisions of the federal Safe Drinking Water Act of 1996, as amended; and

WHEREAS, on August 23, 2023 the governing body of the Colorado Water Resources and Power Development Authority (the “CWRPDA”) approved the Town for a Drinking Water Revolving Fund (the “DWRF”) loans (the “Loan Agreements”) comprised of the following:

- (i) a DWRF loan in the approximate total amount of \$15,605,000 plus allocable cost of issuance, for a term of 20 years; and
- (ii) DWRF Disadvantaged Communities Program direct loans in the approximate principal amount of \$12,834,82; and

WHEREAS, the terms of the CWRPDA loans are set forth in Loan Agreements; and

WHEREAS, the Board of Trustees and the Town executed the Loan Agreements, and the Bonds were issued by the CWRPDA; and

WHEREAS, the two Loan Agreements state in their respective Exhibit B, that the Authorized Officer(s) of the Town are Jeff Layman, Town Administrator, and Trey Fonner, Public Works Director; and

WHEREAS, as a result of Town staff turnover, the Board of Directors for the Town desires to designate and authorize different full-time employees of the Town to be the Authorized Officer(s) to coordinate with the Colorado Department of Public Health and Environment and the Colorado Water Resources and Power Development Authority regarding financial matters.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF SILT, COLORADO:

Section 1. Authorized Officers. Pursuant to Exhibit B of the Loan Agreements, the Town Clerk, Sheila McIntyre or her successor, and the Town Treasurer, Amie Tucker or her successor, are hereby designated as the Authorized Officers (as defined in the Loan Agreement) for the purpose of performing any act or executing any document relating to the Loan Agreements, including the requisition of funds as set forth in the Loan Agreements, and to execute all documents and certificates necessary or desirable to effectuate the needs of the Town as required by the Loan Agreements. The Town hereby removes Jeff Layman and Trey Fonner as the Authorized Officer(s) designated in the Loan Agreements between the Town and the CWRPDA.

INTRODUCED, READ AND APPROVED ON FIRST READING, a public hearing, this 25th day of March 2024, at 7:00 p.m. in the Town Hall, Town of Silt, Colorado.

PASSED, APPROVED ON SECOND READING, ADOPTED AND ORDERED PUBLISHED, following a continued public hearing this 8th day of April 2024.

TOWN OF SILT, COLORADO

Mayor Keith B. Richel

ATTEST:

Town Clerk Sheila M. McIntyre, CMC

**TOWN OF SILT
BOARD OF TRUSTEES REGULAR MEETING
March 25, 2024**

AGENDA ITEM SUMMARY

SUBJECT: Proposed Town of Silt Work Schedule

PROCEDURE: Information Item

RECOMMENDATION: No Action

SUMMARY AND BACKGROUND OF SUBJECT MATTER: At the March 11 Board of Trustees meeting staff was authorized to begin migrating towards a 4-day work week, working 10 hours daily Monday through Thursday. During the discussion and ultimate approval of the shift, additional information was requested as to how the change would be implemented for the Public Works and Utilities departments. While the Town Hall staff is set to begin a hybrid, interim step beginning April 1 working 9 hours Monday through Thursday, and 4 hours on Friday, Public Works/Utilities will continue to work five 8-hour days until switching to four 10-hour days beginning April 29. There is no change to the Police Department Schedule.

FUNDING SOURCE: N/A

ORDINANCE FIRST READING DATE: N/A

ORDINANCE SECOND READING DATE: N/A

RESOLUTION READING DATE: N/A

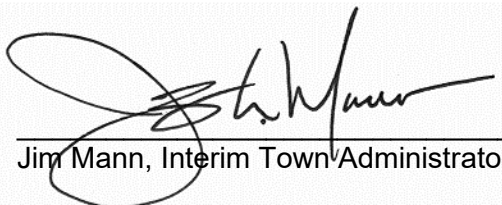
ORIGINATED BY: Human Resources Committee

PRESENTED BY: Interim Administrator Mann

DOCUMENTS ATTACHED: Public Works Director Fonner Memo

TOWN ATTORNEY REVIEW [] YES [x] NO **INITIALS** _____

SUBMITTED BY:



Jim Mann, Interim Town Administrator

REVIEWED BY:

Sheila M. McIntyre
Sheila M. McIntyre, Town Clerk



Public Works Department

Trey H Fonner

Public Works Director

Memo

To: Jim Mann, Interim Town Manager

From: Trey Fonner, Public Works Director

Cc: File

Date: March 20, 2024

Subject: Four-day work week

Following is how Public Works and Water/Wastewater will be doing the 4-10 work week

Public Works:

The whole crew will work Monday through Thursday starting April 29th.

The on-call will change from Friday at 430 to Thursday at 530

The on-call person will take 6 hours off during the week to allow for them to come in 2 hours a day on Friday to Sunday. These 2 hours will be to do a trash run and, in the summer, pump checks on the irrigations system.

When the time changes Public Works will return to a 5 day a week schedule, due to the lack of sunlight and easier to maintain hours with snow plowing.

Water/Wastewater

The whole Crew will work Monday through Thursday starting April 29th

Their on-call will remain the same as they start on Thursday as of now anyway

The on-call person will take one day off during the week to allow them to cover Friday to Sunday. 3.5 hours on Friday and Saturday and 3 hours on Sunday

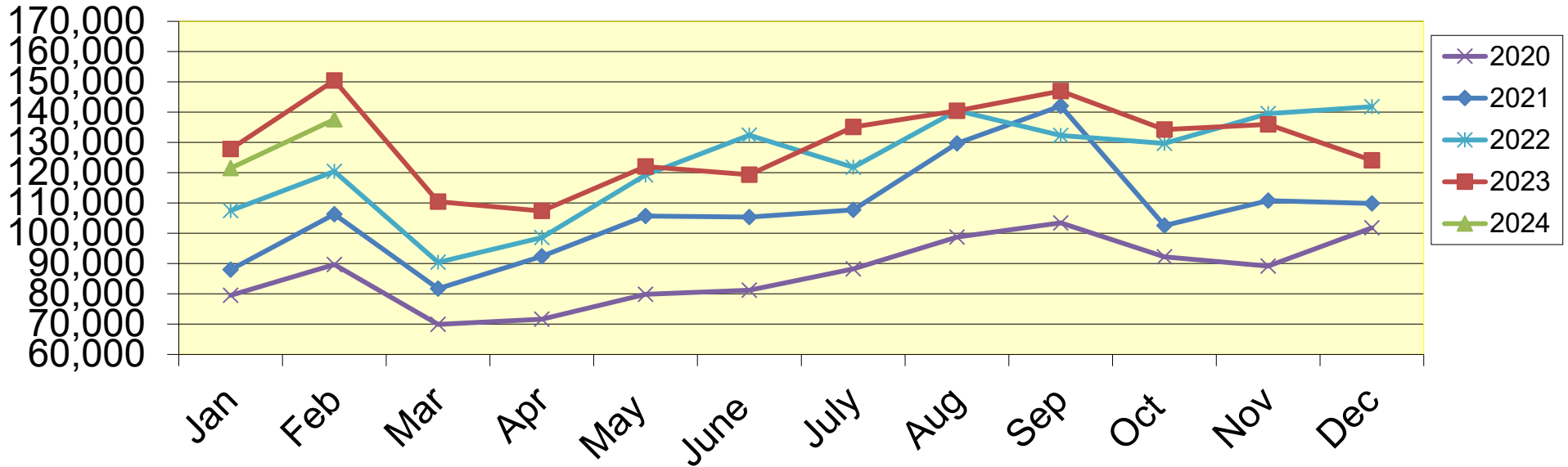
This will be the schedule to start with, as the crews move forward, we will evaluate if any changes need to be made. If any changes are made, we will bring that to the Boards attention.

Town of Silt

Month Town Received Funds

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
2020	79,495	89,702	69,937	71,613	79,900	81,218	88,277	98,766	103,464	92,270	89,183	101,808	1,045,633
2021	87,992	106,303	81,733	92,390	105,699	105,337	107,768	129,723	142,057	102,590	110,788	109,873	1,282,253
2022	107,452	120,470	90,424	98,562	119,243	132,384	121,773	140,529	132,355	129,730	139,522	141,817	1,474,261
2023	127,798	150,495	110,482	107,367	122,093	119,347	135,129	140,497	146,970	134,306	135,967	124,096	1,554,547
2024	121,524	137,628											259,152

Sales Tax Collected 2019-2023



Y-T-D	Total	increase/ decrease	%
169,197	2020	1,045,633	20
194,295	2021	1,282,253	22.63
227,922	2022	1,474,261	14.9
278,293	2023	1,554,547	5.5
259,152	2024	259,152	7.1

*** \$81,291 from October 2020 tax was remitted by mistake. This amount was deducted from the remittance for the month of January 2021. I have posted numbers in those respective months that reflect the actual/real revenues for comparison purposes.

Town of Silt Monthly Financial / Cash Flow Report

February 2024 (16% of the Year has elapsed)

Fund	YTD Revenues	Budgeted Revenues	%	YTD Expenses	Budgeted Expenses	%	Revenues over/under Expenses	Current Fund Balance
General Fund	724,316	5,909,498	12.3%	634,484	7,890,370	8.0%	89,832	6,084,089
Conservation Trust Fund	902	51,800	1.7%	11,059	30,000	36.9%	-10,157	135,356
Water & Wastewater Fund	2,470,312	23,184,915	10.7%	576,674	22,667,508	2.5%	1,893,638	3,307,978
Irrigation Fund	47,287	333,000	14.2%	62,961	417,426	15.1%	-15,674	379,522
Victim Assistance Fund	1,675	11,000	15.2%	10,000	15,300	65.4%	-8,325	32,116
Beautification Fund	10,773	150,040	7.2%	4,194	130,000	3.2%	6,579	335,603
Park Impact Fund	15,599	66,050	23.6%	0	0	-	15,599	206,398
Construction Impact Fund	7,180	35,000	20.5%	8,088	10,000	80.9%	-908	40,742
Silt Housing Authority	26,826	308,400	8.7%	52,515	409,400	12.8%	-25,689	247,522
Economic Devel. Revolving	0	22,000	0.0%	0	16,288	0.0%	0	56,327
Total	3,304,870	30,071,703		1,359,975	31,586,292		1,944,895	10,825,653
	YTD Revenue	% of Budget						
Sales Tax	259,151	18.5%						
Use Tax	94,829	23.7%						
	YTD Revenue	% of Budget						
Trash Service Fees	79,238	17.6%						
Water Service Fees	324,265	22.1%						
Wastewater Service Fees	216,158	17.6%						
Irrigation Fees	46,099	17.1%						

Town of Silt Finance Report

Month: February 2024 (16% of year has elapsed)

General Fund

Revenue	\$	724,316	12.3%
Expenditures	\$	634,484	8.0%

General Fund Revenue

Sales Tax:	\$	259,151	18.5%
Use Tax:	\$	94,829	23.7%

Funds Report

Water/Wastewater:

Revenue	\$	2,470,312	10.7%
Expense	\$	576,674	2.5%

Irrigation:

Revenue	\$	47,284	14.2%
Expense	\$	62,961	15.1%

Silt Housing Authority:

Revenue	\$	26,826	8.7%
Expense	\$	52,515	12.8%

Investments

Cash:	9,401,729
Checking:	753,364 ANB
Money Market:	1,658,028 ANB
CSafe 01	544,699 CSafe
CSafe 02	4,794,328 CSafe
Csafe 03	643,598 CSafe
ColoTrust Gen Fund	38,920 ColoTrust
ColoTrust W/WW	875,482 ColoTrust
ColoTrust Housing	127,970 ColoTrust
Utilities Cash Clearing:	(6,095)
A/R Cash Clearing	3,500
Court Cash Clearing	(5,374)
Returned Check Clearing:	308
W/WW Reserved Cash:	(27,000)

**TOWN OF SILT
BOARD OF TRUSTEES REGULAR MEETING
March 25, 2024**

AGENDA ITEM SUMMARY

SUBJECT: Sanctuary Community Policy Discussion

PROCEDURE: Information Item

RECOMMENDATION: Provide Policy Direction

SUMMARY AND BACKGROUND OF SUBJECT MATTER: With the influx of individuals who are in the country illegally arriving in locations throughout the state Mayor Pro-Tem Hanrahan suggested that the Board should have a policy discussion on whether the Town should declare a status as either a non-sanctuary community or a sanctuary community prior to being faced with a situation of an influx of individuals who are in the country illegally. The purpose of the discussion is to provide guidance as to a) whether the Town wants to take a position; b) what that position will be; and c) if taking a position development of policies and action framework to support the policy direction.

FUNDING SOURCE: N/A

ORDINANCE FIRST READING DATE: N/A

ORDINANCE SECOND READING DATE: N/A

RESOLUTION READING DATE:

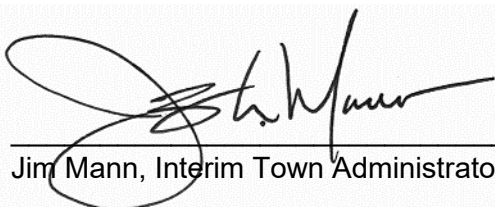
ORIGINATED BY: Mayor Pro-Tem Hanrahan

PRESENTED BY: Interim Administrator Mann

DOCUMENTS ATTACHED: None

TOWN ATTORNEY REVIEW [] YES [x] NO **INITIALS** _____

SUBMITTED BY:



Jim Mann, Interim Town Administrator

REVIEWED BY:

Sheila M. McIntyre
Sheila M. McIntyre, Town Clerk



Volunteers on Grays and Torreys Peak. Photo courtesy of the National Forest Foundation.

BIG news!

The GOCO board just approved its largest-ever slate of investments totaling \$117,151,438 for partner-led conservation, recreation, and outdoor access efforts statewide.

Here's the breakdown:

- \$68,878,420 in Centennial Program investments for large-scale, high-impact projects;
- \$7,057,688 in grants for Planning and Capacity, Community Impact, and Land Acquisition;
- \$30,015,330 for the Colorado Parks and Wildlife (CPW) investment proposal;
- \$1,200,000 for the RESTORE Colorado collaborative restoration and stewardship program;
- And a \$10,000,000 loan to Pitkin County to protect Snowmass Falls Ranch.

The Centennial Program grants are supporting once-in-a-generation visions and projects that will make your great-great-grandkids say, "Thank goodness Colorado did this back then." They're big investments that will deliver big outcomes for Coloradans and future generations.

Seven competitive Centennial Program grants, totaling \$33,992,920, as well as two Centennial grants awarded in December for a combined \$5,000,000 will:

- Help conserve 3,246 acres of land rich in natural resources, wildlife, and recreation potential.
- Contribute to regional trail projects that, once complete, will traverse a total of 276 miles.
- Impact around 78% of Colorado's population, or 4,517,913 people, who live within a 20-mile radius of the projects.

- Represent a combined 132 years of visioning, planning, and implementation work to date.

The GOCO board also committed \$34,885,500 in investments for CPW Centennial Projects. More details on these will be shared after further visioning.

But that's not all. The \$7,057,688 in base program grants will:

- Protect 662 acres of land, including the new, 120-acre Avenger Open Space in Teller County.
- Hire five new staff members to support stewardship, partnership, and community engagement.
- Help two land trusts team up to conserve critical lands and water in the South Platte River Basin.
- Build or enhance six parks and recreation facilities expanding close-to-home outdoor access.
- Establish the first-ever, Colorado-based, Native-led nonprofit land trust.

We're also celebrating the board's approval of the \$30,015,330 CPW investment proposal supporting state parks, wildlife, and more; \$1,200,000 towards the collaborative RESTORE Colorado program supporting at-scale habitat restoration and stewardship work; and a \$10 million loan to help protect an incredible 650-acre ranch to be added to the Maroon Bells-Snowmass Wilderness.

Whew! Now that's a lot of impact. Biggest congrats to all of these incredible partners! Read on to see what's happening near you.

[Read a comprehensive news release >>](#)

Centennial Program - \$68,878,420 in grant awards

- Statewide Natural Heritage Survey, \$7,892,920 to the Colorado Natural Heritage Program at Colorado State University
- Completion of the Eagle Valley Trail, \$7,000,000 to Eagle County
- High Line Canal Community-Centered Improvements, \$7,000,000 to High Line Canal Conservancy, the City and County of Denver, Arapahoe County, and the City of Aurora
- Peaks to Plains Trail - Huntsman Segment, \$7,000,000 to Jefferson County
- The Colorado 14ers Centennial Project, \$3,200,000 to the National Forest Foundation and Chaffee County
- Heaven's Door Ranch Acquisition: Future Northern Colorado Open Space, \$1,500,000 to Larimer County
- Arkansas Valley Fairgrounds & Crystal Lake Master Plan, \$400,000 to the City of Rocky Ford
- Lost Canyon Ranch, \$3,000,000 to the Town of Castle Rock and The Conservation Fund (awarded in December 2023)
- Wild Horse Ranch, \$2,000,000 to the City of Colorado Springs (awarded in December 2023)

[See these project descriptions in the Centennial Program release >>](#)

Base Programs - \$7,057,688 in grant awards

Planning and Capacity

- Charting a New Course for Water Smart Land Conservation, \$298,000 to Colorado Open Lands
- Climate Resiliency and Watershed Health in the Upper Arkansas, \$261,500 to Central Colorado Conservancy
- Accelerating and Expanding Conservation Impact in Pueblo County, \$257,675 to Palmer Land Conservancy
- Watershed Stewards Program Manager, \$222,610.50 to Lake County
- Colorado Native Land Trust Research and Planning Project, \$205,963 to First Nations Development Institute
- Recreation Master Plan, \$155,000 to the City of Lamar
- Enabling More Conservation and Greater Community Engagement in Southern Colorado, \$100,000 to Colorado Cattlemen's Agricultural Land Trust

Community Impact

- **Silt's Community Park Renovation Project, \$900,000 to the Town of Silt**
- Cheraw Community Complex, \$883,700 to the Town of Cheraw
- Haymaker Recreation Hub Enhancement Project, \$730,000 to the Town of Eagle
- The Rico Town Park and Outdoor Recreation Hub Project, \$594,990 to the Town of Rico
- Making Nature Universally Accessible Through a New Nature Center at Bluff Lake, \$500,000 to the City and County of Denver and Bluff Lake Nature Center
- The Green at 38th in Wheat Ridge, \$500,000 to the City of Wheat Ridge

Land Acquisition

- Las Animas-Purgatoire River Project, \$650,000 to Southern Plains Land Trust
- City of Woodland Park Avenger Open Space, \$523,250 to the City of Woodland Park
- Arkansas River Community Preserve - Phase 4 Acquisition, \$275,000 to Central Colorado Conservancy

[See these project descriptions in the Base Programs release >>](#)

Loan

- Snowmass Falls Ranch, \$10,000,000 loan to Pitkin County

Great Outdoors Colorado (GOCO) invests a portion of Colorado Lottery proceeds to help preserve and enhance the state's parks, trails, wildlife, rivers, and open spaces. GOCO's independent board awards competitive grants to local governments and land trusts and makes investments through Colorado Parks and Wildlife. Created when voters approved a constitutional amendment in 1992, GOCO has since funded more than 5,700 projects in all 64 counties of Colorado without any tax dollar support. Visit GOCO.org for more information.



Great Outdoors Colorado
1900 Grant St, Ste 725
Denver, CO 80203

GOCO.org
info@goco.org
303-226-4500





March 15, 2024

News You Can Use

Town Hall Hours Are Changing

IMPORTANT NOTICE



BEGINNING APRIL 1ST TOWN HALL HOURS WILL BE AS FOLLOWS:
Monday – Thursday 7:30 am to 5:30 pm
Friday 8:00 am to Noon

BEGINNING APRIL 29TH TOWN HALL HOURS WILL BE AS FOLLOWS:
Monday – Thursday 7:00 am to 5:30 pm
Friday Closed

El horario del ayuntamiento está cambiando

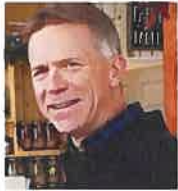
AVISO IMPORTANTE



A PARTIR DEL 1 DE ABRIL, EL HORARIO DEL AYUNTAMIENTO SERÁ EL SIGUIENTE:
Lunes – Jueves 7:30 am a 5:30 pm
Viernes 8:00 am al mediodía

A PARTIR DEL 29 DE ABRIL, EL HORARIO DEL AYUNTAMIENTO SERÁ EL SIGUIENTE:
Lunes – Jueves 7:00 am a 5:30 pm
Viernes Cerrado

Silt Town Administrator Retires; Jim Mann Takes the Reins as Interim Administrator



Silt Town Administrator Jeff Layman leaves his job today after almost six years on the job. He informed the Silt Board of Trustees in January that he would retire effective March 15. Layman was hired as an interim administrator in April 2018. He was offered the job in October 2018 after about six months as interim.

Layman told the Board that he considers it an honor to have served the Board and the citizens, merchants and guests of Silt. He said that he enjoyed his association with the Board and the professional staff at the Town and their shared sense of accomplishment in the work completed together. He will head east to EagleVail, where he and his wife Barb will slow down a bit, travel and “ski, ride my bike and hike and camp as much as possible”, Layman says. He’s also excited about the impending arrival of his first granddaughter, due in August.

Layman said, “I am grateful to have had the opportunity to work with others who care deeply about the service that we provide to this community.”

Layman will stay on with the Town to assist with the recruitment and selection of a new Town Administrator and ease the transition to Interim Town Administrator Jim Mann.



Mann most recently served as the Town’s financial analyst for the process of evaluating and selecting the appropriate water treatment plant financing options. The Board appointed him as Interim Town Administrator at their February 26 meeting and he began work last week.

Mann has city manager experience in Wisconsin dating back to the 1990’s and holds a Master’s degree in Public Administration from the University of Wisconsin-Milwaukee. He served as a Municipal Advisor for two municipal finance firms. He will serve in the interim role until a new manager is selected, a period thought to be from three to six months.

The Board has selected Layman and Bill Efting, a former Colorado Town Manager and current contract town advisor, to help with the recruitment and selection. See below for the new recruitment advertisement.

El administrador de Silt Town se jubila; Jim Mann toma las riendas como administrador interino

El administrador de Silt Town, Jeff Layman, deja su después de casi seis años en el trabajo. Informó a la Fideicomisarios de Silt en enero que se retiraría a partir marzo. Layman fue contratado como administrador abril de 2018. Le ofrecieron el trabajo en octubre de después de unos seis meses como interino.



trabajo hoy Junta de del 15 de interino en 2018

Layman le dijo a la Junta que considera un honor haber servido a la Junta y a los

ciudadanos, comerciantes e invitados de Silt. Dijo que disfrutó de su asociación con la Junta y el personal profesional de la Ciudad y su sentido compartido de logro en el trabajo realizado juntos. Se dirigirá hacia el este, a EagleVail, donde él y su esposa Barb disminuirán un poco la velocidad, viajarán y "esquiarán, andarán en bicicleta y caminarán y acamparán tanto como sea posible", dice Layman. También está emocionado por la inminente llegada de su primera nieta, que nacerá en agosto.

Layman dijo: "Estoy agradecido de haber tenido la oportunidad de trabajar con otras personas que se preocupan profundamente por el servicio que brindamos a esta comunidad".

Layman permanecerá en la ciudad para ayudar con el reclutamiento y la selección de un nuevo administrador de la ciudad y facilitar la transición al administrador interino de la ciudad Jim Mann.

Más recientemente, Mann se desempeñó como analista financiero de la ciudad para el proceso de evaluación y selección de las opciones de financiamiento adecuadas para la planta de tratamiento de agua. La Junta lo nombró como Administrador Interino de la Ciudad en su reunión del 26 de febrero y comenzó a trabajar la semana pasada.

Mann tiene experiencia como administrador de la ciudad de Wisconsin que se remonta a la década de 1990 y tiene una maestría en Administración Pública de la Universidad de Wisconsin-Milwaukee. Se desempeñó como Asesor Municipal de dos firmas financieras municipales. Se desempeñará como gerente, un



en el cargo interino hasta que se seleccione un nuevo administrador por contrato, período que se cree que será de tres a seis meses. La Junta ha seleccionado a Layman y Bill Efting, un ex administrador por contrato, de la ciudad de Colorado y actual asesor de la ciudad para ayudar con el reclutamiento y la selección. Vea a continuación el nuevo anuncio de contratación.

The Search for a New Boss has Begun

The TOWN OF SILT, an active and growing rural community, population 3600 located along I-70 in western Colorado, is accepting applications for the position of Town Manager. The Town has a 2024 budget of \$9.4 million with another \$20.4 million expected to be spend on the construction of a new water treatment plant.

The ideal Candidate will work under the direction of the Board of Trustees and represent the Town on all matters concerning Town government and will oversee 28 full-time and 2 part-time employees. Hiring range for this position is \$125,000 - \$155,000 DOQ with an excellent benefit package and housing in a Town-owned condominium or housing assistance, as may be negotiated.

The Recruitment Brochure ([Town Manager Recruitment Brochure](#)) which contains more information on the required qualifications for the position and other information about the Town can be found on the Town of Silt website along with a video that the Town has produced ([Town of Silt - State of the Community 2024](#)) at:

www.townofsilt.org.

Interested persons should submit a cover letter, resume and contact information for three professional references to Town Clerk Sheila McIntyre at sheila@townofsilt.org, or 231 North 7th Street, Silt, Colorado, 81652 by **Monday, April 8, 2024 at 8 AM**. Questions may be directed to recently retired Silt Town Administrator Jeff Layman at jlayman@townofsilt.org or 970.376.7004, or Bill Efting at billefting1@gmail.com

La búsqueda de un nuevo jefe ha comenzado

El PUEBLO DE SILT, una comunidad rural activa y en crecimiento, con una población de 3600 habitantes ubicada a lo largo de la I-70 en el oeste de Colorado, está aceptando solicitudes para el puesto de Administrador de la Ciudad. La ciudad tiene un presupuesto para 2024 de \$9.4 millones y se espera que se gasten otros \$20.4 millones en la construcción de una nueva planta de tratamiento de agua.

El candidato ideal trabajará bajo la dirección de la Junta de Fideicomisarios y representará a la ciudad en todos los asuntos relacionados con el gobierno de la ciudad y supervisará a 28 empleados a tiempo completo y 2 a tiempo parcial. El rango de contratación para este puesto es de \$125,000 a \$155,000 DOQ con un excelente paquete de beneficios y vivienda en un condominio propiedad de la Ciudad o asistencia de vivienda, según se negocie.

El Folleto de Reclutamiento ([Folleto de Reclutamiento de Administradores de la Ciudad](#)) que contiene más información sobre las calificaciones requeridas para el puesto y otra información sobre la Ciudad se puede encontrar en el sitio web de la Ciudad de Silt junto con un video que la Ciudad ha producido ([Ciudad de Silt - Estado de la Comunidad 2024](#)) en: www.townofsilt.org.

Las personas interesadas deben enviar una carta de presentación, currículum vitae e información de contacto para tres referencias profesionales a la secretaria municipal Sheila McIntyre en sheila@townofsilt.org, o 231 North 7th Street, Silt, Colorado, 81652 antes del **lunes 8 de abril de 2024 a las 8 a. m.** Las preguntas pueden dirigirse al recientemente jubilado administrador de Silt Town, Jeff Layman, al jlayman@townofsilt.org o al 970.376.7004, o a Bill Efting al billefting1@gmail.com

New Flashing Crosswalk at 7th and Main



The Town of Silt's Public Work crew recently finished installation of Rectangular Rapid Flashing Beacons (RRFB) for the crosswalk at 7th and Main St. These push button activated lights will make walking across Main St./Highway 6 much safer for pedestrians. Once you push the activation button, which are located on all four corners, all the RRFB's will light up and flash.

This project has been in the works for a while, as Main St./Highway 6 is a Colorado Department of Transportation (CDOT) controlled roadway approval was need before installation. The Town worked with CDOT's Traffic Operation Engineer to get approval for the RRFB's. The Town Council set aside money in the 2024 budget for this project. Total cost of the project came in at \$17,080.

Nuevo cruce peatonal intermitente en 7th y Main

El equipo de Obras Públicas de la Ciudad de Silt terminó recientemente la instalación de Balizas Rectangulares de Destello Rápido (RRFB) para el cruce peatonal en 7th y Main St. Estas luces activadas por botón harán que caminar por Main St./Highway 6 sea mucho más seguro para los peatones. Una vez que presione el botón de activación, que se encuentra en las cuatro esquinas, todos los RRFB se iluminarán y parpadearán.

Este proyecto ha estado en proceso durante un tiempo, ya que Main St./Highway 6 es una carretera controlada por el Departamento de Transporte de Colorado (CDOT) que necesitaba la aprobación de la carretera antes de la instalación. La ciudad trabajó con el Ingeniero de Operaciones de Tráfico de CDOT para obtener la aprobación de los RRFB. El Ayuntamiento reservó dinero en el presupuesto de 2024 para este proyecto. El costo total del proyecto fue de \$17,080.

Micro Soccer Registration Still Open



Click on the above ad to take you directly to the Town of Silt's website, where you can register your kiddos for micro soccer!

Save the Dates: Town of Silt Events for 2024

2024
Silt Events Calendar

Sat, March 30	Easter Egg Hunt- 9 a.m. (Roy Moore- 9th & Orchard)
Fri, April 19	Arbor Day Tree Planting
April 22 - May 4	Silt Clean Up 8 a.m. to 4:30 p.m. (Town Shop- 612 N. 7 th St)
May 3- May 5	Silt on Sale (Advertised Silt Garage Sales Weekend)
Fri, June 7	*Summer Movie In The Park Series- Ousk (Veterans' Park)
Fri, June 21	* Party at the Pavilion
Fri, July 12	*Summer Movie In The Park Series- Ousk (Veterans' Park)
Fri, July 19	* Party at the Pavilion
Fri, July 26	*Summer Movie In The Park Series- Ousk (Veterans' Park)
Sat, August 10	* Holiday - 7 a.m. to 9 p.m. (Veterans' Park)
Fri, August 16	* Party at the Pavilion
Fri, September 13	* Party at the Pavilion
October 15 26	Silt Clean Up- 6 a.m. to 4:30 p.m. (Town Shop- 612 N. 7 th St)
Thu, October 31	Main Street Trick or Treat & Family Fall Fest
Tue, November 26	Downtown Tree Lighting Ceremony/Sitting With Santa

*Market Vendors Will Be At These Events!
For More Information, Please Call Town Hall at 870-2353 Ext 110
(All events are subject to change)

The Town of Silt Wishes Everyone a Happy St. Patricks Day!

